

## BASIC TRAINING BUREAU

## Proposed FY 2015-16 Budget

Programs	Positions	Responsibilities	Mandates	Potential Impact to Program if Staff is Decreased
<b>Administration of Basic Academies</b>	4	<p>Set standards and provide oversight of CA law enforcement academies (39 full basic academies and additional 12 modular academies).</p> <p>Provide regulatory required training for academy administrators.</p> <p>Academy relations with colleges, and state and local law enforcement agencies.</p> <p>Set and amends changes to regulation to address ongoing emerging trends, legislative mandates, and court rulings.</p>	<p>Penal Code 13510 et al</p> <p>Penal Code 832</p> <p>PAM (multiple sections)</p>	<p>Unable to monitor compliance with regulations and standards of law enforcement academies.</p> <p>Inability to ensure academies administer basic training while adhering to statewide minimum standards.</p> <p>Degradation of law enforcement basic training.</p> <p>Increased state and local liability due to inadequately trained personnel performing peace officer duties.</p>
<b>Academy Basic Course Certification Review</b>  <b>Oversight of Specialized Basic Investigators Course</b>  <b>Research on Senate Bill 1563 (Military veterans transition to law enforcement)</b>	2	<p>Manage and conduct the on-going inspections of presenters of the Regular Basic Course.</p> <p>(Inspections of 39 full basic academies and additional 12 Modular Academies).</p>	Senate Bill 1563	<p>Unable to inspect to ensure regulatory mandated standards of basic training for law enforcement are being met.</p> <p>Loss of quality control for CA law enforcement basic training.</p> <p>Unable to verify adherence to legally prescribed standards, which will result in increased state and local liability.</p> <p>Inability to provide legislatively mandated report to legislature (Senate Bill 1563).</p>

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<b>PC 832, Requalification Course, Dispatcher Course</b>  <b>Oversight of curriculum changes to address EMSA regulations</b>	2	<p>Manage the PC 832 Course, which is required by the CA penal code as minimum standard for law enforcement (41 presenters of the PC 832 course).</p> <p>Manage the review process for presenters of the PC 832 Course to verify compliance with the conditions of their respective.</p> <p>Manage the Requalification Course, which is mandated for CA peace officers whose training has become dated.</p> <p>Manage Public Safety Dispatchers' Basic Course, which is mandated for appointment.</p>	Penal Code 832	<p>Unable to monitor compliance with regulations and standards of law enforcement training.</p> <p>Inability to ensure presenters administers proper training while adhering to statewide minimum standards.</p> <p>Degradation of law enforcement training.</p> <p>Increased state and local liability due to inadequately trained personnel performing peace officer duties.</p> <p>Inability for former peace officers to requalify.</p> <p>Adverse impact on CDCR and Probation authorities in ability to hire qualified candidates.</p> <p>Adverse impact on agencies desiring to hire dispatchers in ability to hire qualified candidates.</p> <p>Eliminated opportunity for out-of state peace officers to transfer to CA. (Will significantly affect executive assignments).</p> <p>Failure of State to meet EMSA regulatory requirements.</p>

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<b>Field Training Program</b>  <b>Campus Law Enforcement</b> <b>Aviation Course</b>	2	<p>Manages the Field Training Program reviews FTP packages submitted for modification; provides technical assistance to program managers; develops, maintains and facilitates meetings.</p> <p>Manages mandated courses for Field Training Officers, Supervisors/Administrators/ Coordinators.</p> <p>Manages and maintains the Campus Law Enforcement Course curriculum; monitors presenter performance and coordinates periodic meetings with course coordinators to ensure Commission training guidelines and regulations are met.</p> <p>Manages, maintains and facilitates updates to the curriculum for the Aviation Security Course and conducts periodic workshops to update course content.</p>		<p>Unable to monitor compliance with regulations and standards field training programs.</p> <p>Inability to ensure academies administer field training programs while adhering to statewide minimum standards.</p> <p>Degradation of law filed training standards.</p> <p>Increased state and local liability due to inadequately trained personnel performing peace officer duties.</p> <p>Adverse impact for CA Campus law enforcement agencies to obtain mandated training for peace officers.</p> <p>Adverse impact CA Airport law enforcement agencies to provide mandated training for peace officers. (Possible violation of Department of Homeland Security mandates).</p>
<b>Administration of 42 Academy Learning Domain</b>  <b>Workbooks</b> <b>Scenario Management Program</b>  <b>eWorkbook Transition Program</b>	2	<p>Development and maintenance of the Basic Course workbooks, which are the primary textbooks for law enforcement trainees. Continuously maintained to ensure consistency with emerging trends and legislative mandates, as well as ever-changing court rulings.</p> <p>(42 Learning Domains -- topic areas)</p> <p>Oversight of development and maintenance Scenario tests for all academy students (14 Scenarios as part of the testing process in 39 academies).</p> <p>Presentation and facilitation of mandated training</p>		<p>Inability to ensure academies administers basic training while adhering to statewide minimum standards.</p> <p>Degradation of law enforcement basic training.</p> <p>Increased state and local liability due to inadequately trained personnel performing peace officer.</p> <p>Transition to current technology an improvement of workbook to electronic format put on hold.</p>

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		for scenario managers.		
<b>Basic Course Waiver Program</b>	1	<p>Management of program that allows out-of-state officers to complete an equivalency process to become CA peace officers.</p> <p>(Approximately 250 applicants per year.)</p>		<p>Discontinuance of out of state equivalency exemption program.</p> <p>Elimination of potential pool of well-qualified police candidates, particularly executive level.</p> <p>High ranking police executives from out-of-state will no longer be able to transfer to CA without a full basic academy.</p>
<b>Bureau Secretary</b>	1	<p>Administrative support to the bureau staff, as well as the receptionist, providing support for assembling materials for the 40 plus workshops held throughout the year, computer input into EDI, processing of the reimbursement claims, and maintaining accurate files. Maintains the master calendar, initiates and prepares correspondence to all workshop participants, keeps track of the bureau records retention and all supply orders processed within the bureau.</p> <p>(Support for 12 POST employees and several hundreds of POST stakeholders.)</p>		<p>Inability for POST to coordinate workshops mandated by regulation.</p> <p>Loss of initial contact for statewide stakeholders.</p> <p>Decreased ability for POST to provide essential and mandated services due to management level staff performing clerical duties.</p> <p>Reduced level of service to the field.</p>
<b>Staff Services Manager</b>	1	<p>Supervision of five analysts and an office technician. Ensures systems and procedures are in place to meet deadlines, plans and evaluates program operations, provides counseling and mentoring to develop personnel. Conducts employee performance evaluations, assists with any backup necessary to any other staff or Consultant's, and acts backup for Bureau Chief.</p> <p>(5 POST personnel and hundreds of statewide stakeholders.)</p>		<p>No oversight of staff members.</p> <p>No supervisory support for staff members.</p> <p>Reduction of workload efficiency.</p> <p>Inability of agency to properly monitor employees, mentor employees, and address employee grievances/concerns.</p>

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Bureau Chief	1	<p>Supervision of Staff Services Manager and 5 Consultants positions, secondary oversight of five analysts and an office technician. Ensures systems and procedures are in place to meet deadlines, plans and evaluates program operations, provides counseling and mentoring to develop personnel.</p> <p>Represents POST at meetings and official functions.</p> <p>Generates formal letters in response to public and governmental inquiries.</p> <p>Creates and reviews reports for proposed changes to regulation.</p> <p>Facilitates meetings with other governmental agencies.</p> <p>Approves basic course waiver packages.</p> <p>Renders regulatory decisions to stakeholder agencies.</p> <p>Oversees complaints involving law enforcement training presenters to ensure compliance with regulation and quality of service.</p> <p>Assists in development of strategic plan and agency policy development.</p> <p>Assists in hiring of new personnel.</p> <p>(12 POST personnel and hundreds of statewide stakeholders.)</p>		<p>No oversight of staff members.</p> <p>No supervisory support for staff members.</p> <p>Reduction of workload efficiency.</p> <p>Inability of agency to properly monitor employees, mentor employees, and address employee grievances/concerns.</p>