

## POST FINANCE COMMITTEE MEETING

Wyndham Anaheim – Garden Grove  
12021 Harbor Blvd.  
Garden Grove, CA 92840

Wednesday, February 18, 2015

### ACTION SUMMARY



EDMUND G. BROWN JR.  
GOVERNOR

KAMALA D. HARRIS  
ATTORNEY GENERAL

### CALL TO ORDER

Committee Chair Sylvia Moir called the meeting to order.

### ROLL CALL OF COMMITTEE MEMBERS

#### PRESENT

Peter Kurylowicz  
Laren Leichter  
Ron Lowenberg  
Sylvia Moir

#### ABSENT

Sandra Hutchens  
Jim McDonnell

A calling of the roll reflected a quorum was present.

### APPROVAL OF THE PREVIOUS MEETING MINUTES

1. Approval of the minutes of the Wednesday, October 22, 2014, Finance Committee meeting held at the Pacific Palms Resort, in the City of Industry, CA.

**MOTION** – Lowenberg, Second – Leichter, carried unanimously to approve the meeting minutes of the October 22, 2014, Finance Committee Meeting.

2. Report on Revenue for Fiscal Year 2014-15

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on the Revenue for the first six months of Fiscal Year 2014-15. The presentation reflected all revenue collected. Overall revenue was down 2% from the same period last fiscal year.

**MOTION** – Kurylowicz, Second – Leichter, carried unanimously to approve the Report on Revenue for Fiscal Year 2014-15 to the Commission as submitted by staff.

3. Report on Expenditures for Fiscal Year 2014-15

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on the Expenditures for the first six months of Fiscal Year 2014-15. The presentation reflected an available balance of \$20,305,114.

**MOTION** – Kurylowicz, Second – Leichter, carried unanimously to approve the Report on Expenditures for FY 2014-15 to the Commission as submitted by staff.

4. Report on Personnel Expenses for Fiscal Year 2014-15

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on Personnel Expenses for Fiscal Year 2014-15. The presentation reflected the number of authorized positions remained at 123, the same as last year. There was a 2% increase in expenses due to the Governor's General Salary Increase effective July 1, 2014.

**MOTION** – Kurylowicz, Second – Leichter, carried unanimously to approve the Report on Personnel Expenses for FY 2014-15 to the Commission as submitted by staff.

5. Report on Reimbursements for Fiscal Year 2014-15

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on local agency reimbursement for the first six months of Fiscal Year 2014-15. The presentation reflected that reimbursements totaled \$8.3 million from July 1 to December 21, 2014, an increase of 3% compared to the same period in FY 2013-14.

**MOTION** – Kurylowicz, Second – Leichter, carried unanimously to approve the Report on Reimbursements for FY 2014-15 to the Commission as submitted by staff.

6. Report on Proposed Budget for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on the Governor's Proposed Budget for Fiscal Year 2015-16. The presentation reflected a proposed reduction of \$5.3 million in the POST Administrative allocation that includes a 30% reduction in staff and an increase in the programmatic areas of training reimbursement and training contracts to \$20 million, respectively. The Committee discussed three alternative budget reduction options, without a decrease of authorized positions, with the purpose of submitting a recommendation to the Commission. These options were presented in efforts to guide staff's discussion with the Department of Finance and the Legislature.

**MOTION** – Lowenberg, Second – Kurylowicz, carried unanimously to recommend Option C to the Commission with the addition that backfill reimbursement remain suspended indefinitely.

7. Review of New Expenditure Item on the Regular Commission Agenda

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on new expenditures items on the regular Commission agenda.

- G. Report on SPO C.14.11: Request to Contract for Development and Implementation of a Computer-Based Testing System to Replace the Test Management Assessment System

**MOTION** – Lowenberg, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to authorize the Executive Director to enter into a contract for products and services necessary for the acquisition, configuration, and implementation of software to replace the current automated testing system in an amount not to exceed \$2,868,694.

- I. Report on Request to Accept CalEPA Grants Funds to Develop an ICI Foundation Course.

**MOTION** – Leichliter, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to authorize the Executive Director to accept funds from the California Environmental Protection Agency to develop and present an Environmental Investigations Course in an amount not to exceed \$72,698.

- J. Report on Request to Purchase Law Enforcement Driving Simulator System Warranty

**MOTION** – Lowenberg, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to authorize the Executive Director to enter into a contract for the purchase of a maintenance warranty and system-wide upgrades for Law Enforcement Driving Simulators (LEDS) for one year, in an amount not to exceed \$321,264.

8. Report on Request to Renew Contracts for Fiscal Year 2015-16

The Committee heard a presentation by Assistant Executive Director Stephanie Scofield on the proposed Renewal of Contracts for Fiscal Year 2015-16. The presentation reflected the 23 types of contracts renewed annually. The proposed contracts were grouped, reviewed and discussed by bureau.

- Learning Technology Resources Bureau – Four Contracts

**MOTION** – Kurylowicz, Second – Leichliter, Abstain (Item 1) – Lowenberg, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve the four contracts submitted for renewal by the Learning Technology Resources Bureau.

- Management Counseling / Leadership Development Bureau – Six Contracts

**MOTION** – Leichliter, Second – Kurylowicz, Abstain (Items 6 and 9) – Lowenberg, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve the six contracts submitted for renewal by the Management Counseling / Leadership Development Bureau.

- Training Delivery And Compliance Bureau – Four Contracts

**MOTION** – Lowenberg, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve the four contracts submitted for renewal by the Training Delivery and Compliance Bureau.

- Training Program Services Bureau – Five Contracts

**MOTION** – Leichliter, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve the five contracts submitted for renewal by the Training Program Services Bureau.

- Training Program Services Bureau – Museum of Tolerance (MOT) Contract

**MOTION** – Lowenberg, Second – Leichliter, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve the contract with the Museum of Tolerance, submitted for renewal by the Training Program Services Bureau.

Commissioner Lowenberg requested that staff conduct a review of the Museum of Tolerance curriculum and contract to assist in ensuring content is contemporary and relevant. Staff will provide a report at the June 2015 Commission meeting.

- Administrative Contracts – Three Contracts

**MOTION** – Leichliter, Second – Kurylowicz, and carried by **ROLL CALL VOTE** the motion to submit a recommendation to the Commission to approve and authorize the Executive Director to renew the three submitted contracts.

## 9. Old Business

Commissioner Moir announced there was no old business at this time.

## 10. New Business

Commissioner Moir announced there was no new business at this time.

**ADJOURNMENT** – 10:30 a.m.

Respectfully Submitted,

Connie Paoli  
Administrative Assistant to the Executive Director