



EDMUND G. BROWN JR.  
GOVERNOR

KAMALA D. HARRIS  
ATTORNEY GENERAL

## POST Advisory Committee Meeting

### Action Summary

Sheraton Universal Hotel  
333 Universal Hollywood Drive  
Universal City, CA 91608

Wednesday, June 24, 2015

#### A. CALL TO ORDER

Vice Chair Casas called the meeting to order at 1:02 p.m.

#### B. FLAG SALUTE

Vice Chair Casas asked Advisory Committee Member Alex Bernard to lead the group in the flag salute.

#### C. MOMENT OF SILENCE

Vice Chair Casas asked for a moment of silent for Officer Michael Johnson, San Jose Police Department who lost his life in the line of duty.

#### D. INTRODUCTIONS

Advisory Committee Members, POST Commissioners, POST staff, and members of the audience introduced themselves.

#### E. ROLL CALL

##### Members Present

Elmo Banning – Public Member (Late)  
Alex Bernard – Public Member  
Marcelo Blanco – Peace Officers' Research Association of California (PORAC)  
Jim Bock – Specialized Law Enforcement  
Mario Casas – California Coalition of Law Enforcement Associations (CCLEA)  
James Davis – California Academy Directors' Association (CADA)  
Sandra Spagnoli – California Peace Officers' Association (CPOA)  
Randy Waltz – California Association of Police Training Officers (CAPTO)  
Bradley Young – California Association of Administration of Justice  
Educators (CAAJE)

Members Absent

George Beitey – California Community College  
Andrew Bidou – California Police Chiefs’ Association (CPCA) (Resigned)  
Ed Bonner – California State Sheriffs’ Association (CSSA)  
Alan McFadon – Public Safety Dispatcher Advisory Council (PSDAC)  
Charles King – California Highway Patrol (CHP) (Replaced)

Commissioners Present

Lai Lai Bui  
Sandra Hutchens  
Joyce Dudley  
Peter Kurylowicz, Jr.  
Sylvia Moir  
Jethroe Moore  
Laurie Smith

POST Staff Present

Alexis Blaylock, Legislative Consultant, Executive Office  
Marie Bouvia, Executive Assistant, Executive Office  
Janice Bullard, Assistant Executive Director, Standards and Development Division  
David Cheng, Associate Governmental Program Analyst, Training Program Services Bureau  
Ron Crook, Production Manager, Learning Technology Resources Bureau  
Alan Deal, Assistant Executive Director, Field Services Division  
Larry Ellsworth, Senior Consultant, Learning Technology Resources Bureau  
Connie Paoli, Administrative Assistant II, Executive Office  
Stephanie Scofield, Assistant Executive Director, Administrative Services Division  
Robert Stresak, Executive Director, Executive Office

Guests Present

Paul Brown, Sacramento Police Department  
Mark Brunet, California Highway Patrol  
Jacklyn Caulfield, Public Member  
Daniel Feldhaus, CSR, Inc.  
Tim Hogle, Digital Outpost  
Brad Olander, Digital Outpost  
Vickie Showman, Public Member  
Dane Wygal, Digital Outpost

**F. CORRESPONDENCES AND ANNOUNCEMENT**

Assistant Executive Director Jan Bullard announced the outgoing and incoming correspondences under Tab J of the Commission Meeting Agenda. The outgoing correspondence from Executive

Director Robert A. Stresak to Larry Esquivel, Chief, San Jose Police Department, expressing sympathy over the tragic on-duty death of Officer Michael Johnson.

The three incoming correspondences were from: 1) David Bejarano, President, California Police Chiefs Association (CPCA), recommending Greg Garner, Chief, Selma Police Department, as the replacement of Andrew Bidou, Chief, Vallejo Police Department, as the CPCA representative on the POST Advisory Committee; 2) Michael Grabowski, President, California Association of Administration of Justice Educators (CAAJE), recommending the reappointment of Bradley Young, as the CAAJE representative to the POST Advisory Committee; and 3) Joseph Farrow, Commissioner, California Highway Patrol (CHP), recommending Mark Brunet, Chief, CHP, as the replacement of Chuck King, Captain, CHP as the CHP Representative on the POST Advisory Committee.

## **G. APPROVAL OF MINUTES**

Advisory Committee Member Blanco requested a correction be made to the February 18, 2015, Action Summary to read as amended: Marcelo Blanco – Peace Officers’ Research Association of California (PORAC) and to remove Joe Flannagan name. (See **Attachment A.3**).

**MOTION** – Blanco, **SECOND** – Bock, **SUSTAIN** – Davis, carried to approve the action summary and minutes of the February 18, 2015, Advisory Committee meeting held at the Wyndham Anaheim/Garden Grove, 12021 Harbor Boulevard, Garden Grove, California.

## **H. REVIEW OF COMMISSION MEETING AGENDA**

### Consent Calendar – Agenda Items B.1 through B.11

Beginning with Consent Item B.2 – Report on POST Strategic Plan Implementation, Jan Bullard reported to the Advisory Committee Members that there are 12 remaining objectives. Eight of the objectives are in progress, two objectives have been postponed until next fiscal year, one is on hold, and one objective (Strategic Plan Objective D.4.10) was recommended for deletion.

Alan Deal gave a report on Consent Item B.5 – Report on Progress of Changes to Peace Officer First Aid/CPR Training Requirement. Deal commented that the Emergency Medical Services Authority (EMSA) made substantial changes to the first-responder requirements for first-aid. Deal explained the impacts on California’s law enforcement first responders and the need for training to satisfy the requirements that EMSA has in their regulations.

Stephanie Scofield reported on Consent Item B.10 – Report on the Study of the Feasibility of Instituting Fees for POST Products. Scofield gave an updated report on the Commission approval for a study during the February 2015 Commission Meeting to examine the feasibility of instituting fees for some POST products and services.

## Action Agenda Items – Tabs D through G

Bullard moved to the regular agenda items and gave a report on Item E – Report on the Request to approve the 2015 Strategic Plan. She described that the process was long and arduous but rewarding and that staff seeks Commission approval for the 2015 Strategic Plan. Bullard stated that during the external development meeting the Advisory Committee recommended that they meet annually with POST staff to review the progress on the strategic plan and discuss any potential new issues. The plan is to meet in July 2016 and to generate a report to be presented to the Commission at the October 2016 meeting. Bullard indicated that the Commission will be kept apprised on POST's on-going progress through the agenda items for new projects or contracts. Staff will include in the agenda items the nexus of how it supports the strategic plan objectives and strategies. Bullard also stated that the incomplete strategic plan objectives from the 2008 document were incorporated into the 2015 document.

**MOTION** – Bernard, **SECOND** – Davis, and carried unanimously to approve and accept the POST 2015 Strategic Plan and forward to the Commission.

Bullard addressed Agenda Item F – Report on Revision to Commission Regulation in Relation to Course Certification. Bullard said historically regulations 1052 and 1053 were designed to create and designate a certification process for instructor-led courses. Bullard stated in August 2006, the Commission approved an amendment to those regulations which gave POST structures and procedures for self-paced course certification. Since then, there have been many inquiries and requests to submit for certification self-paced courses, instructor-led course that are delivered online, and webinars. Bullard commented the 2006 amended language has caused some confusion with course developers and course presenters. The revisions clarify the requirements for course certification and the course certification process, and separate the two regulations into the categories of Instructor-led Training Course Certification (Regulation 1052) and Self-paced Training Course Certification (Regulation 1053). Bullard added that the definition of “learning activities” was added to Regulation 1001; the Self-Paced Training Course Request form (2-124) was revised, and a Self-pace Training Subject-Matter Expert Resume form (2-121) was developed.

Bullard reported on Agenda item G – Report on Revision to Commission Regulation and Procedure in Relation to Reimbursement for Training. Bullard reported that revisions were made to Regulations 1001, 1014 and 1015 pertaining to reimbursement of training costs for POST reimbursable agencies and for POST approved training presenters under Plan V.

The majority of the changes were to clarify and simplify language, and to incorporate the procedures in Section E into Regulations to improve accessibility of information related to reimbursements.

Subsequently, POST Training Reimbursement Request form (2-273) and POST Presenter Reimbursement Request form (2-243) were also amended to be consist with the proposed changes and to make them easier to use.

A substantive change was to add the language clarifying POST's ability to reimburse the Intensive Modular Format of the Regular Basic Course. This was approved by Commission at the October 2014 meeting and the current changes reflect that approval.

**MOTION** – Bock, **SECOND** –Blanco, and carried unanimously to support and forward the staff reports on the Consent Calendar and the Action Agenda Items to the Commission.

See attached transcript for a full detailed report.

## **I. ADVISORY COMMITTEE MEMBER REPORTS**

Advisory Committee Member Jim Bock commented on correspondence he received from specialized police officers in regards to new legislation requiring school employees to received annual training as mandated reporters. Bock stated that he has received several comments requesting POST to develop curriculum on mandated reporting that is law-enforcement specific and separate from the non-law-enforcement employees.

## **J. COMMISSIONER COMMENTS**

Commissioner Moore requested one of his constituents to speak before the Advisory Committee on the subject of mental health. Executive Director Bob Stresak informed Commissioner Moore that the appropriate time for them to speak would be at the Commission meeting during the public comment period.

## **K. OLD/NEW BUSINESS**

### Comments from the POST Executive Director

Executive Director Stresak announced that Jan Bullard and the Learning Technology Resources Bureau received a second Emmy Award for a video production on school violence. The award is displayed in the POST Executive Office.

Stresak touched on numerous issues (e.g., the organizational health, recent budget issues, POST Strategic Plan, fiscal policing, standardized contract processes, automating certificates, PASS project, and recently opened dialogue with Stanford University to take advantage of their research resources such as data collection) and acknowledged the extraordinary efforts of staff under the leadership of Alan Deal, Jan Bullard, and Stephanie Scofield. He commented that POST is much stronger and much healthier than it was a year ago.

### Nomination for the 2015 POST Excellence in Training Awards and the O.J. "Bud" Hawkins Award is now Open

Assistant Executive Director Bullard announced that POST will begin accepting nominations for the 2015 POST Excellence in Training Awards and the "Bud" Hawkins Award on July 1, 2015. All nominations must be postmarked no later than Friday, December 4, 2015.

New Election for the Chair and Vice Chair

Assistant Executive Director Bullard reminded the Advisory Committee that election for the Chair and Vice Chair will be held during the October 21 Advisory Committee Meeting.

Presentation

A video presentation was shown on the *Did You Know – School Violence*. The video addresses the topic of school shooting in a dramatic manner and includes a link at the end to a national website for information on Threat Assessment: Predicting and Preventing School Violence. The National Academy of Television Arts and Sciences, Pacific Southwest Chapter, awarded an Emmy to POST for the video in the category of Community/Public Service – Single Spot/Campaign at the 41<sup>st</sup> Annual Pacific Southwest Emmy Awards© in Palm Springs.

**L. NEXT MEETINGS**

Assistant Executive Director Bullard announced the October 21-22, 2015, Commission meetings will be held at the Double Tree Mission Valley, San Diego, California.

**M. ADJOURNMENT**

**MOTION** – Young, **SECOND** –Waltz, and carried unanimously to adjourn the Advisory Committee meeting.

Vice Chair Casas adjourns the meeting at 2:19 p.m.

Respectfully submitted,

MARIE BOUVIA  
Executive Assistant

Attachment – Transcript