



EDMUND G. BROWN JR.
GOVERNOR

KAMALA D. HARRIS
ATTORNEY GENERAL

POST COMMISSION MEETING

**Embassy Suites – San Francisco Airport – Waterfront
150 Anza Boulevard
Burlingame, CA 94010
(866) 599-6674**

Thursday, October 25, 2012

ACTION SUMMARY

CALL TO ORDER

Chair Lai Lai Bui called the meeting to order.

COLOR GUARD AND FLAG SALUTE

The Color Guard was provided by the San Mateo County Sheriff's Department. The pledge of allegiance was led by Chair Lai Lai Bui.

MOMENT OF SILENCE HONORING THE OFFICERS KILLED IN THE LINE OF DUTY

A moment of silence was held in honor of those peace officers who have been killed in the line of duty.

POST Staff Present:

Rich Bond, Bureau Chief, Management Counseling Services Bureau
Marie Bouvia, Executive Secretary, Executive Office
Anne Brewer, Bureau Chief, Training Program Services Bureau
Janice Bullard, Bureau Chief, Learning Technology Resources Bureau
Paul Cappitelli, Executive Director, Executive Office
Ron Crook, Production Manager, Learning Technology Resources Bureau
April Crume, Senior Consultant, Training Delivery and Compliance Bureau
Alan Deal, Assistant Executive Director, Executive Office
Frank Decker, Bureau Chief, Basic Training Bureau
Darla Engler, Bureau Chief, Administrative Services Bureau
Charles Evans, Legislative Liaison, Executive Office
Tami Evans, Senior Consultant, Training Program Services Bureau
Bryon Gustafson, Bureau Chief, Standards and Evaluation Services Bureau
Kathy Hobson, Staff Services Manager, Management Counseling Services Bureau
Mike Hong, Associate Information System Analyst, Computer Services Bureau
Mike Hooper, Bureau Chief, Center for Leadership Development Bureau
Richard Reed, Assistant Executive Director, Executive Office
Stephanie Scofield, Bureau Chief, Training Delivery and Compliance Bureau
Mike Hooper, Bureau Chief, Center for Leadership Development Bureau

Shelley Spilberg, Supervising Personnel Selection Consultant, Standards and Evaluation
Services Bureau
Bob Stresak, Assistant Executive Director, Executive Office

ROLL CALL OF COMMISSION MEMBERS

PRESENT

Lai Lai Bui, Chair
Walter Allen
Bob Cooke
Sandra Hutchins
Peter Kurylowicz
Jim McDonnell
John McGinness
J. Paul Parker
Michael Ramos
Mike Sobek
Larry Wallace

ABSENT

Ron Lowenberg

A calling of the roll indicated a quorum was present.

INTRODUCTION OF POST ADVISORY COMMITTEE CHAIR, POST LEGAL COUNSEL

Chair Bui introduced the POST Advisory Committee Chair Mario Casas, POST Legal Counsel William “Toby” Darden, and Executive Director Paul Cappitelli.

WELCOMING ADDRESS

Gregory Munks, Sheriff, San Mateo County Sheriff’s Department.

PUBLIC COMMENT PERIOD

Chair Bui read the public comment script. There were four individuals who asked to address the Commission regarding the course reimbursement process:

Carmen Green, Executive Director, California State Sheriff’s Association
Nicole Forzano, PoliceOne
Edward Bonner, Sheriff, Placer County Sheriff’s Department
Rick Braziel, Chief of Police, Sacramento Police Department (came late)

ELECTION OF OFFICERS

MOTION – McGinness, Second – Sobek, carried unanimously to elect Commissioner Jim McDonnell as Commission Chair.

MOTION – Ramos, Second – McGinness, carried unanimously to elect Commissioner Walt Allen as Commission Vice-Chair.

APPROVAL OF ACTION SUMMARY AND MINUTES

- A. Approval of the minutes and action summary of the Thursday, June 28, 2012, Commission meeting held at the Courtyard by Marriott-Cal Expo hotel in Sacramento, California

MOTION – McGinness, Second – Kurylowicz, carried unanimously to approve the June 28, 2012, Commission meeting action minutes and summary.

CONSENT

- B. Approval of the Consent Calendar

MOTION – Parker, Second – Allen, carried unanimously to approve the Consent Calendar.

FINANCE COMMITTEE MEETING

- C. Commissioner McDonnell reported on the results of the Finance Committee meeting, held on Wednesday, October 24, 2012, in Burlingame, California.

MOTION – Allen, Second – Bui, carried unanimously to approve the report of the Finance Committee.

LEARNING TECHNOLOGY RESOURCES BUREAU

- D. Report on Request to Contract for Training Video Program

MOTION – Sobek, Second – Allen, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a three-year contract with a qualified vendor for the production and support of the training video program in an amount not to exceed \$5,966,940.

- E. Report on Request to Contract for Courses and Tools for Learning Portal

MOTION – Hutchens, Second Cooke, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into contracts with various qualified vendors for the development of courses and performance support tools for the Learning Portal in an amount not to exceed \$1,800,000 to be expended over two years.

- F. Report on Request for Contract for Analysis of Game Environments for Use in Law Enforcement Training

MOTION – McGinness, Second – Wallace, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract for an analysis of game environments use in law enforcement training in an amount not to exceed \$359,795.

STANDARDS AND EVALUATION SERVICES BUREAU

G. Report on Request to Contract for Research Fellows

MOTION – Bui, Second – McGinness, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into contracts with one or more public or governmental entities for the services of Research Fellows in an amount not to exceed \$400,000.

H. Report on Request to Contract for Pilot Test of Scenario Evaluation Technology

MOTION – Cooke, Second – Sobek, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract with Aptima for acquisition and pilot testing of the SPOTLITE tool in an amount not to exceed \$385,000.

I. Report on Request to Amend Contract for the Continuation of the LD 18 Investigative Report Writing Project

MOTION – Hutchens, Second – Cooke, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to amend the existing contract supporting the work of the independent contractor for the LD 18 project to an amount not to exceed \$30,000.

J. Report on Request to Revise Regulations in Relation to Training Standards and Requirements for Investigative Report Writing Instructors

MOTION – Sobek, Second – Wallace, carried unanimously to authorize the Executive Director to amend Regulations 1070 and 1082 of the POST Administrative Manual to include an Investigative Report Writing Instructor's Workshop, subject to the Office of Administrative Law (OAL) process.

K. Report on Proposed Regulation Changes Requiring Continuing Professional Education for Peace Officer Screening Psychologists

MOTION – McGinness, Second – Allen, carried unanimously to amend Commission Regulation 9055 to establish a continuing professional education requirement for peace officer screening psychologists.

TRAINING DELIVERY AND COMPLIANCE BUREAU

L. Report on Course Certification Requirements Regarding Course Budgets

MOTION – Parker, Second – Cooke, carried unanimously to approve the changes to Regulation 1054 as described in the staff report.

TRAINING PROGRAM SERVICES BUREAU

- M. Report on Request to Submit Grant Application for Federal Fiscal Year 2012 Homeland Security Funds

MOTION – Sobek, Second – Kurylowicz, carried unanimously to authorize the Executive Director to submit the FFY 2012 grant application for federal homeland security funds to Cal EMA as required.

- N. Report on Request to Acquire Funds from the Anti-Terrorism Fund (9/11 Memorial License Plate Program)

MOTION – Hutchens, Second – McGinness, carried unanimously to authorize the Executive Director to pursue the acquisition of additional Anti-Terrorism funds in the amount not to exceed \$1.75 million for the development and presentation of anti-terrorism training for FYs 2012-13, 2013-14 and 2014-15.

- O. Report on Request to Contract for a Management Fellow in Support of the Institute of Criminal Investigations, Instructor Development Institute, and Quality Assessment Programs

MOTION – McGinness, Second – Ramos, carried unanimously by **ROLL CALL VOTE** to authorize the Executive Director to enter into a contract with a governmental agency for the services of a Management Fellow in support of the Robert Presley Institute of Criminal Investigations, Instructor Development Institute, and Quality Assessment Programs in an amount not to exceed \$150,000.

COMMITTEE REPORTS

- P. Advisory Committee

Mario Casas, Chair of the POST Advisory Committee, reported on the results of the Committee meeting on October 24, 2012, in Burlingame, California. Chair Casas reported the Committee reviewed the entire Commission agenda and made recommendations to approve all items.

- Q. Legislative Review Committee

Michael Ramos, Chair of the Legislative Review Committee, reported on the results of the Legislative Review Committee meeting held on Thursday, October 25, 2012, in Burlingame, California.

- R. Correspondence

Commissioner McDonnell reviewed the correspondence to and from POST.

- S. New Business

Commissioner McDonnell asked for new business. There was no new business.

T. Old Business

Commissioner McDonnell asked for old business. There was no old business.

FUTURE COMMISSION DATES

February 27-28, 2013 – Sheraton-Garden Grove, Anaheim South

June 26-27, 2013 – Courtyard by Marriott-Cal Expo, Sacramento

October 23-24, 2013 – Embassy Suites, Burlingame

CLOSED SESSION – 11:30 a.m.

The Commission was briefed and discussed personnel issues and pending litigation matters.

RECONVENE – 12:10 p.m.

ANNOUNCEMENTS

Paul Cappitelli, Executive Director, announced his resignation to the Commissioners, Advisory Committee Members, and POST staff. Paul Cappitelli also announced that the Commissioners has agreed to have Bob Stresak, Assistant Executive Director, act as the Interim Executive Director until a new Executive Director has been selected by the Commissioners, and that the announcement will be made at the next Commission meeting in February 2013.

Commissioner John McGinness announced his resignation from the Commission since his term expired on September 18, 2012.

ADJOURNMENT – 12:14 p.m.

Respectfully Submitted,

Kathy Hobson
Staff Services Manager