
INSTRUCTIONS

- As constituting part of a course certification request for instructor-led training and for the instructor-led portion of a blended learning course, POST Regulation 1052, requires the submission to POST, via EDI, course safety policies and procedures for manipulative skills training when applicable. (Reference *POST Guidelines for Student Safety in Certified Courses 2007* for clarification and sample policies)
- Execution of this document affirms that the presenter of a POST-certified course involving manipulative skills training shall implement a formal written safety policy as approved by POST.

COURSE INFORMATION

Presenter Name

Course Name or Title

Course Control Number

ATTESTATION

- Course safety policies and procedures shall minimally address:
Rules of safety and conduct, general rules, course specifics, site specific rules, reporting and handling of major and minor injuries, ratio of instructional staff to students, name, location and phone number of nearest emergency medical facility for each training site.
- Course safety policies and procedures shall include provisions for student safety and shall be strictly adhered to during all instruction and training.
- Training shall be conducted in a manner to minimize risk of injury and promote student, staff and instructor safety.
- Course staff, instructors and students shall be familiar with the course safety policies and procedures prior to commencement of instruction and training.
- POST shall be notified within 5 days when an injury requiring more than basic first aid occurs during training.
- Training shall be conducted in accordance with applicable statutes and regulations governing workplace safety.

Course Coordinator/Authorized Designee

Title

Signature

Date

Contact Number

Email
