1055. Requirements for Course Presentation.

(a) Term of Certification

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(g) Required Documents to Submit Upon Completion of Presentation

A completed *Course Roster, POST 2-111 (Rev 02/2015)* shall be prepared and submitted to the Commission after completion of each certified course presentation. A completed Course Roster shall include all individuals and the number of hours completed by each individual, whether or not successful completion of the course was achieved. The following documents shall accompany each course roster:

(1) Any Training Reimbursement Requests, POST 2-273 (Rev 04/2015) that is provided to the presenter by an individual trainees, and

(2) A written statement from the course coordinator explaining how an trainee individual successfully completed the course, but missed more than five percent of the certified hours of all basic training courses, PAM Training Procedure Sections D-, 1 1 and D 10 or ten percent of the certified hours of any other POST-certified course.

All documents must be submitted to the Commission no later than 10 calendar days following the ending date of the presentation. Subsequent to submission of these documents, the coordinator shall contact the Commission about needed corrections.

(h) Retention of Certification Documents

For any POST-certified course, a current copy of the documents required by Regulation 1053(a) and (b) must be kept on file at the presenter's facility for inspection by POST.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.