

§ 1052. Requirements for Course Certification.

[(a) Instructor-Led Training – (f)(2)(F)(I) Subventions...remains unchanged]

(f)(3) Each academy shall designate an academy director whose qualifications, based upon education, experience, and training shall include a demonstrated ability to manage an academy. Any academy director appointed on or after April 1, 2020, shall have sworn full time first-level supervisory experience. The academy director is ultimately responsible for academy performance and is the primary point of contact to POST.

(A) Academy management responsibilities shall include:

1. Integrating and sequencing instruction;
2. Managing instructional methods, testing, and remedial training;
3. Hiring, assigning, and evaluating performance of the instructor(s), coordinator(s), training officer(s), and staff;
4. Coordinating, budgeting, and controlling academy resources; and
5. Maintaining academy discipline.
6. Supervising academy operations for certification compliance when instruction is being conducted.

(4) Each academy shall designate an academy coordinator whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to coordinate the instruction and management of the Regular Basic Course instructional system. Any academy coordinator appointed on or after April 1, 2020, shall have sworn full time first-level supervisory experience.

(A) Regular Basic Course instructional system coordination responsibilities shall include:

1. Developing sequenced instructional schedules;
2. Overseeing and evaluating instructional, technological, testing, and remedial training;
3. Participating in the hiring process of instructor(s), training officer(s) and staff, and making recommendations for their selection and assignment; and evaluating instructor's(s') and training officer's(s') performance;
4. Delivering course curriculum in accordance with the Training and Testing Specifications; and
5. In the absence of the director or when designated, supervising academy operations for certification compliance when instruction is being conducted.

(5) Each Modular Format presenter, that is not an academy, shall designate a coordinator whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to coordinate the instruction and management of the Regular Basic Course instructional system. Any coordinator appointed on or after April 1, 2020, shall have sworn full time first-level supervisory experience. The coordinator is ultimately responsible for course performance and is the primary point of contact for POST.

(A) Regular Basic Course instructional system coordination responsibilities shall include:

1. Developing sequenced instructional schedules;
2. Overseeing and evaluating instructional, technological, testing, and remedial training;
3. Participating in the hiring process of instructors(s), training officer(s) and staff, and making recommendations for their selection and assignment;
4. Evaluating instructor's(s') and training officer's(s') performance;

5. Approving student enrollment based on verification of completion of course prerequisites;
6. Delivering course curriculum in accordance with the Training and Testing Specifications; and
7. Supervising academy operations for certification compliance when instruction is being conducted.

(6) Each Modular Format presenter, that is not an academy, shall comply with the minimum training standards for coordinators as prescribed in Regulation 1071.

(7) Each academy shall designate recruit training officers whose qualifications, based upon knowledge, experience, and training, shall include a demonstrated ability to supervise trainees attending a Regular Basic Course - Standard Format, Module I, or the Specialized Investigator's Basic Course. Any recruit training officer appointed on or after April 1, 2020, shall have sworn full time law enforcement experience.

(A) Recruit training officer responsibilities shall include:

1. Monitoring that instruction meets state legislative mandates and Commission regulations and procedures;
2. Providing day-to-day first line supervision of trainees;
3. Supporting, motivating, mentoring, evaluating, and advising trainees;
4. Performing Operational risk management and enforcing the student safety policy; and
5. Ensuring compliance with all local, state, and federal laws and administrative procedures associated with the educational and workplace environment.

—(8) The position of academy director, coordinator(s) and recruit training officer(s) are independent positions held by separate individuals.

(98) Each academy shall designate a scenario manager.

(A) Scenario Manager responsibilities shall include:

1. Performing role player and evaluator selection, training, and scheduling;
2. Supervising scenario demonstration, and testing;
3. Providing scenario briefings, logistics, and protocols;
4. Ensuring the security of scenario test events and documents; and
5. Designating the safety officer(s).

(910) Each academy shall designate scenario evaluators.

(A) Scenario evaluator's responsibilities shall include:

1. Performing scenario scene management;
2. Ensuring security of scenario test events and documents;
3. Ensuring scene safety; and
4. Evaluating and documenting trainee performance.

(101) Each college academy shall institute an advisory committee of law enforcement officials to assist in providing logistical support and validation of the training.

(142) Each academy/presenter shall comply with the minimum training standards for directors, coordinators, recruit training officers, scenario managers, and scenario evaluators as prescribed in Regulation 1071.

(123) Each academy/presenter shall comply with the Test-Use and Security Agreement as defined in Regulation 1052.

(134) Each academy shall establish and comply with the Test Administration and Security Policy, as specified in the *POST Basic Courses Test Management and Security Protocols 2018*.

(g) Courses for which POST has established minimum curriculum and/or hourly requirements must comply with those requirements at the time of the certification request and any subsequent presentations. (See Regulation(s) 1081, 1082, and any training specifications referenced in [PAM Training Procedure](#), section D-1, which have been incorporated into regulation by reference.) An exception would be a course pilot presentation that is determined to meet amended curriculum, hourly, and/or course certification requirements, in which case, POST certification and presentation approval may be granted. In addition to meeting the amended curriculum, hourly, and/or course certification requirements, a pilot presentation must meet any additional requirements set forth in Regulations 1052, 1054, 1055, and 1056. Any course attendee who has successfully completed a POST-certified pilot presentation shall receive credit for the training (thus satisfying the training mandate) even though the training occurred prior to the adoption of the training mandate or required curriculum/hours. POST has established the following process for approval and implementation of a pilot presentation:

[(g)(1) Any interested person may submit a request for a pilot presentation, in writing, to the Executive Director. Each request shall minimally include the purpose, fiscal impact, desired outcome, implementation plan, and evaluation method of the pilot presentation- (n) The Commission shall only endorse or co-sponsor courses, seminars, or conferences when POST has assisted in planning the event, developing the subject matter or program, and selecting instructors or speakers.....remains unchanged]