

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

1001. Definitions.

“Academy Coordinator” is an individual responsible for the coordination of instruction and the management of basic courses.

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“Actual Course Presentation Cost” is the total allowable direct and indirect expenses (see [Commission Regulation 1054](#)) to conduct one presentation of a POST-certified course, less any subventions from outside sources. Subventions received from outside sources may include, but are not limited to, fees, grants, gifts, Full-Time Equivalent Student (FTES) shares from community college affiliations, and monetary equivalents of services, equipment or materials provided in support of the course.

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“Backfill Reimbursement” is the reimbursable allowance for an agency's expense of paying salary at the overtime rate to a peace officer employee who replaces another peace officer employee for his/her attendance of selected POST-certified training [reference [Commission Regulation 1015\(d\)](#)].

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“Certificate Programs” are programs in which the Commission applies specific criteria for awards of certificates as a means of recognizing achievements in education, training, and experience and for the purpose of raising the level of competence of law enforcement officers, dispatchers, and records supervisors. Requirements for professional certificates are set forth in [Commission Regulation 1011](#) and [Commission Procedure H-4](#).

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“Course Decertification” is the act of removing a course from the catalog of certified courses for reasons specified in [Commission Regulation 1057](#).

“Course Suspension” is the act of denying a presentation request for a course for reasons specified in [Commission Regulation 1057](#). While the course is suspended, it may remain in the catalog of certified courses until the conditions supporting the suspension are resolved.

“Department or Participating Department” is any law enforcement entity or independent communications agency which has made application to and been accepted by the

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Commission to participate in POST programs and receive services. Eligibility and participation requirements are set forth in [Commission](#) Regulation 1010.

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“Jail Deputy” is a deputy sheriff, regularly employed and paid as such, of a county, to be a peace officer as described in Penal Code ~~S~~Section 830.1(c), and is employed to perform duties exclusively or initially related to custodial assignments.

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“Legislatively mandated training” is training that may or may not be POST-certified, and shall consist of POST-specified curriculum as required by law. It may be presented as a stand-alone course, a telecourse, or as part of a POST-certified course. Minimum standards for legislatively mandated training are set forth in [Commission](#) Regulation 1081.

“Limited Function Peace Officer” is a deputy sheriff, regularly employed and paid as such, of a county, a police officer of a city, a police officer of a district authorized by statute to maintain a police department, who is designated on or prior to June 30, 1985, to be a peace officer as described in Penal Code ~~s~~Section 830.1, and is employed to perform duties other than the prevention and detection of crime and the general enforcement of the criminal laws of the state.

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~~“POST Administrative Manual (PAM)” is a document containing Commission Regulations, and Procedures, guidelines, laws, and forms relating to POST programs.~~

“POST-certified Course” or “Certified Course” is a program of instruction authorized by the Commission for presentation that follows the requirements set forth in [Commission](#) Regulations 1051-1059.

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“Regular Officer” is a sheriff, undersheriff, or deputy sheriff, regularly employed and paid as such, of a county, a police officer of a city, a police officer of a district authorized by statute to maintain a police department, a police officer of a department or district enumerated in Penal Code ~~s~~Section 13507, or a peace officer member of the California Highway Patrol.

“Reimbursement” is the financial aid allocated from the Peace Officer Training Fund, as provided in Penal Code section 13523.

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“Reimbursement Plans” are assigned to POST-certified courses. Each plan consists of a combination of training-related expenditures approved by the Commission. The various plans are set forth in [Commission](#) Regulation 1015(c)(2).

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“Test Administration and Security Policy” is a written procedure established by each presenter as specified in the POST Basic Courses Test Management and Security Protocols. In accordance with [Commission R](#)egulation ~~section~~-1057, the failure to establish written procedures consistent with and/or to comply with the requirements of these protocols is grounds for decertification.

“Three-year rule” is the rule that relates to the necessity to requalify basic training or arrest and firearms (PC 832) training. (~~Reference~~ [Refer to Commission](#) Regulations 1008 and 1080).

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Note: Authority cited: Sections 13506 and 13510.3, Penal Code. Reference: Sections 830.1, 13503, 13507, 13510, 13510.1, 13510.3, 13510.5 and 13523, Penal Code.

1004. Field Training Program.

(a) Program Requirements.

Any department which employs peace officers and/or Level I Reserve peace officers shall have a POST-approved Field Training Program. Requests for approval of a department's Field Training Program shall be submitted on a *POST-Approved Field Training Program (FTP) or Police Training Program (PTP) Application*, POST 2-229 (12/2012), herein incorporated by reference, signed by the department head attesting to the adherence of the following program requirements:

(1) The Field Training Program shall be delivered over a minimum of 10 weeks and based upon the structured learning content as specified in ~~PAM-Section~~ [Commission Procedure](#) D-13.

(2) A trainee shall have successfully completed the Regular Basic Course before participating in the Field Training Program.

(3) The Field Training Program shall have a Field Training Supervisor/Administrator/Coordinator (SAC) who:

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Requests for an exemption shall be made on *POST-Approved Field Training Program (FTP) or Police Training Program (PTP) Application*, POST 2-229 (12/2012), signed by the department head, along with written documentation attesting to the department's qualification(s) for an exemption. In the event that a department no longer meets the exemption criteria, a request for POST-approval of the department's Field Training Program shall be made as outlined in ~~PAM-Section~~[Commission Procedure](#) D-13.

(c) Field Training Supervisor/Administrator/Coordinator (SAC) Training Requirement
Every peace officer promoted, appointed, or transferred to a supervisory or management position overseeing a field training program shall successfully complete a POST-certified Field Training Supervisor/Administrator/Coordinator (SAC) Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13) prior to or within 12 months of the initial promotion, appointment, or transfer to such a position.

(d) Field Training Officer (FTO) Training Requirements

(1) Every newly appointed FTO shall:

(A) Successfully complete a POST-certified Field Training Officer Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13) prior to training new officers, and

(B) Complete 24-hours of update training every three years following completion of the Field Training Officer Course. The update training shall be satisfied by:

1. Completing a POST-certified Field Training Officer Update Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13), or

2. Completing 24-hours of department-specific training in the field training topics contained in the Field Training Officer Update Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13).

(2) Every reassigned FTO, after a 3 year-or-longer break in service as an FTO, shall

(A) Successfully complete a POST-certified Field Training Officer Update Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13) prior to training new officers, and

(B) Complete 24-hours of update training every three years. The update training shall be satisfied by:

1. Completing a POST-certified Field Training Officer Update Course (as set forth in ~~PAM-Section~~[Commission Procedure](#) D-13), or

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2. Completing 24-hours of department-specific training in the field training topics contained in the Field Training Officer Update Course (as set forth in ~~PAM Section~~[Commission Procedure](#) D-13).

(3) FTOs will complete 8 hours of crisis intervention behavioral health training (CIBHT) as mandated by Penal Code section 13515.28.

Note: Authority cited: Sections 13503, 13506, 13510 and 13510.5, 13515.28 Penal Code. Reference: Sections 13503, 13506, 13510 and 13510.5, 13515.28 Penal Code.

1005. Minimum Standards for Training (Refer to [Commission](#) Regulation 1007 and Commission Procedure ~~Section-H~~ for **Reserve Peace Officer** Training Standards).

(a) Minimum Entry-Level Training Standards (Required)

(1) Basic Course Requirement

Every peace officer, except Reserve Levels II and III, those peace officers listed in subsections 1005(a)(3) [peace officers whose primary duties are investigative], 1005(a)(4) [coroners or deputy coroners], and 1005(a)(7) [jail deputies], shall complete the Regular Basic Course before being assigned duties which include the exercise of peace officer powers. Requirements for the Regular Basic Course are set forth in ~~PAM Section~~[Commission Procedure](#) D-1-3.

(A) Field Training Program Requirement

Every peace officer, except Reserve Levels II and III, jail deputies, and those officers described in subsections 1005(a)(1)(B)1-5, following completion of the Regular Basic Course and before being assigned to perform general law enforcement uniformed patrol duties without direct and immediate supervision, shall complete a POST-approved Field Training Program as set forth in [Commission Procedure](#) ~~PAM Section~~ D-13.

(B) Exemptions to the Field Training Program Requirement

An officer is exempt from the Field Training Program requirement following completion of the Regular Basic Course:

1. While the officer's assignment remains custodial related, or

2. If the officer's employing department does not provide general law enforcement uniformed patrol services and the department has been granted an exemption as specified in [Commission](#) Regulation 1004, or

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3. If the officer is a lateral entry officer possessing a POST Basic Certificate and who has either:

a. Completed a POST-approved Field Training Program, or

b. One year previous experience performing general law enforcement uniformed patrol duties, or

4. If the officer was a Level I Reserve and is appointed to a full-time peace officer position within the same department and has previously completed the department's entire POST-approved Field Training Program within the last 12 months of the new appointment, or has the signed concurrence of the department head attesting to the individual's competence, based upon experience and/or other field training as a solo general law enforcement uniformed patrol officer, or

5. If the officer's employing department has obtained approval of a field training compliance extension request provided for in [Commission Regulation 1004](#).

More specific information regarding basic training requirements is located in [Commission Procedure PAM Section D-1](#).

(C) Basic Course Waiver

A Basic Course Waiver (BCW) provides an exemption from the Regular Basic Course (RBC) or Specialized Investigator Basic Course (SIBC) training requirements. A BCW is granted to individuals with qualifying out of state or federal law enforcement experience, whose law enforcement training, experience and education are deemed by POST to demonstrate sufficient law enforcement knowledge, skill and proficiency. The prescribed course of training appropriate to the individual's appointment is determined by the Commission and is specified in [subsections 1005\(a\) or Commission Regulation 1007\(a\)](#). The requirements for the RBC and SIBC are specified in Commission Procedure [Section D-1](#).

Acceptance of the BCW in lieu of successful completion of a RBC or SIBC is at the discretion of the employing agency. The BCW does not determine an individual's employability, nor is it a means of requalifying training. Individuals with prior qualifying California law enforcement experience are not eligible for the BCW and must complete requalification as defined in [Commission Regulation 1008](#).

A BCW is valid for three years from the date it is granted. After three years, the requirements for requalification or attendance in a RBC or SIBC attach, as specified in [Commission Regulation 1008](#). Individuals may not apply for a second BCW.

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A waiver of attendance for the RBC will satisfy attendance at SIBC. However, a waiver of attendance for SIBC training does not satisfy the RBC training requirement.

1. Eligibility

a. Regular Basic Course Waiver

To be eligible for a waiver of the RBC, an individual must meet the following training, education and experience requirements:

- i. Successful completion of a 200 hour minimum basic general law enforcement training course certified or approved by California POST or a similar standards agency of another state, or a federal agency general law enforcement basic course, and
- ii. At least 664 hours of general law enforcement training, which includes the basic course requirement listed in ~~Regulation~~[subsection](#) 1005(a)(1)(A) and
- iii. Legislatively mandated training included in the POST-certified RBC, and
- iv. At least one year of out-of-state general law enforcement experience as defined in [Commission](#) Regulation 1001. Experience must have been acquired subsequent to the completion of basic training.

b. Specialized Investigators' Basic Course (SIBC) Waiver

To be eligible for a waiver of the SIBC, an individual must meet the following training, education and experience requirements:

- i. Successful completion of a basic investigative course similar in content to the SIBC, certified or approved by California POST or a similar standards agency of another state, or a federal agency general or investigative basic course.
- ii. At least 591 hours of investigative or general law enforcement training, which includes the basic course requirement listed in ~~Regulation~~[subsection](#) 1005(a)(1)(a), and
- iii. Legislatively mandated training included in the POST-certified SIBC, and
- iv. At least one year of out-of-state investigative or general law enforcement experience. Experience must have been acquired subsequent to the completion of basic training and, as determined by POST, commensurate with law enforcement duties of California investigative agencies.

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2. Basic Course Waiver Process

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Step 3: Basic Course Waiver Assessment Process

a. Assessment Methods

There are two methods by which the BCW assessment can be accomplished:

(1) Attendance and successful completion of a POST-certified Requalification Course;
or

(2) Successful completion of the BCW Testing Process which is only available to individuals who meet the following criteria:

a. Entering California law enforcement with qualifying out of state or federal law enforcement experience, and

b. Will be appointed at middle management or executive rank and will function at the second-level of supervision or above, and

c. Have less than a three year break from the last date of service as a peace officer, and

d. Submits a letter from the prospective hiring agency, signed by the agency head, that includes the intent to hire the applicant at middle management or executive rank, and a description of the intended job classification and duty assignment.

Once an assessment method is chosen, an individual may not switch to the other option. The BCW assessment process must be successfully completed within one hundred eighty days of notification by POST of approval of the evaluation.

Assessment Method 1: POST-Certified Requalification Course.

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(2) Every district attorney investigator or inspector (Penal Code section 830.1), regularly employed and paid as such, in addition to the Regular Basic Course training requirement set forth in ~~Regulation~~[subsection](#) 1005(a)(1) shall complete a POST-certified District Attorney Investigator Transition Course, [Commission Procedure](#) ~~PAM~~[Section](#) D-14, within 12 months from the date of appointment.

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(3) Every peace officer whose primary duties are investigative, except district attorney investigators or inspectors, shall complete, within 12 months from the date of appointment, the Regular Basic Course or the Specialized Investigators' Basic Course, [Commission Procedure](#) ~~PAM Section~~ D-1-4, as elected by the department head.

Departments in the following categories have been identified as primarily investigative and may exercise the option provided in this section: 1) state investigative agencies including the Supreme Court of California, 2) welfare investigations, 3) welfare fraud, 4) social services, 5) human assistance/services, and 6) District Attorney child support divisions or welfare fraud units (appointed under P.C. 830.35).

(4) Every coroner or deputy coroner [as defined in Penal Code section 830.35(c)], regularly employed and paid as such, shall satisfactorily complete the Penal Code section 832 (PC 832) Arrest and Firearms Course, [Commission Procedure](#) ~~PAM Section~~ D-1-7, before the exercise of peace officer powers. In addition to the PC 832 Arrest and Firearms Course, satisfactory completion of the POST-certified Coroners' Death Investigation Course, [Commission Procedure](#) ~~PAM Section~~ D-1-6, is also required within 12 months from date of appointment. The Coroners' Death Investigation Course requirement shall only apply to peace officer coroners hired on or after the agency enters the POST program.

(5) Every school police officer employed by a K-12 school district or California Community College district before July 1, 1999, in addition to the Regular Basic Course requirement set forth in subsection 1005(a)(1), shall complete a POST-certified Campus Law Enforcement Course [([Commission](#) Regulation 1081(a))] no later than July 1, 2002. Every school police officer employed by a K-12 school district or California Community College district after July 1, 1999, in addition to the Regular Basic Course, shall complete a POST-certified Campus Law Enforcement Course within two years of the date of first appointment.

(6) Every airport peace officer (Penal Code section 830.33) regularly employed and paid as such, in addition to the Regular Basic Course training requirement set forth in ~~Regulation-subsection~~ 1005(a)(1), shall complete a POST-certified Aviation Security Course [[Commission](#) Regulation 1081(a)], after appointment. Pursuant to Penal Code section 832.1, any airport peace officer who has not satisfactorily completed the Aviation Security Course within the prescribed time shall not continue to have the powers of a peace officer until the officer has satisfactorily completed the course.

(7) Every jail deputy [Penal Code section 830.1(c)] shall satisfactorily meet the training requirements of the PC 832 Arrest and Firearms Course, [Commission Procedure](#) ~~PAM Section~~ D-1-7; and within 120 days after the date of appointment, shall complete the training required by the Board of State and Community Corrections for custodial personnel pursuant to Penal Code ~~S~~[s](#)ection 6035, and the training required for custodial

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personnel of local detention facilities pursuant to Division 1 (commencing with Section 100) of Title 15 of the California Code of Regulations.

(8) Every limited function peace officer shall satisfactorily meet the training requirements of the PC 832 Arrest and Firearms Course, [Commission Procedure](#) ~~PAM-Section D-1-7~~; however training in the carrying and use of firearms shall not be required when an employing agency prohibits limited function peace officers the use of firearms.

(9) Every peace officer prior to exercising peace officer powers shall complete the requirements of Penal Code ~~S~~section 832, which may be part of the minimum basic training standard or a separately certified course.

(b) Supervisory Course (Required)

(1) Every peace officer (except jail deputies) promoted, appointed, or transferred to a first-level supervisory position after July 1, 2018, shall satisfactorily complete a POST-certified Supervisory Course either 12 months prior to promotion or within 12 months after the initial promotion, appointment, or transfer to such position. An officer who will be appointed within 12 months to a first-level supervisory position or an officer assigned to a quasi-supervisory position may attend a POST-certified Supervisory Course, if authorized by the department head. Requirements for the POST-certified Supervisory Course are set forth in [Commission Procedure](#) ~~PAM-Section D-3~~.

(2) Every department participating in the POST reimbursement program may be reimbursed for completion of the POST-certified Supervisory Course by an officer as described in ~~S~~subsection 1005(b)(1), provided that the officer is full time and has been awarded or is eligible for the award of the Basic Certificate.

(c) Management Course (Required)

(1) Every peace officer (except all jail deputies) promoted, appointed, or transferred to a middle management position after July 1, 2018, shall satisfactorily complete a POST-certified Management Course either 12 months prior to promotion or within 12 months after the initial promotion, appointment, or transfer to such position. An officer who will be appointed within 12 months to a middle management or higher position or an officer who is assigned to a first-level supervisory position may attend a POST-certified Management Course, if authorized by the department head. Completion of the POST-certified Supervisory Course is a prerequisite to attending the Management Course. Requirements for the POST-certified Management Course are set forth in [Commission Procedure](#) ~~PAM-Section D-4~~.

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[Commission Procedure](#) ~~PAM Section~~ D-1-1 adopted effective September 26, 1990, and amended January 14, 1994, August 7, 1996, January 1, 2001, January 1, 2004, and September 15, 2004, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-2 adopted effective September 26, 1990, and amended January 11, 1992, January 14, 1994, August 7, 1996, February 13, 1997, September 25, 1998, January 1, 2004, September 15, 2004, and August 26, 2006, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-3 adopted effective April 15, 1982, and amended January 24, 1985, September 26, 1990, January 14, 1994, July 16, 1994, December 16, 1994, August 16, 1995, August 7, 1996, November 27, 1996, February 22, 1997, August 16, 1997, December 4, 1997, January 1, 2001, January 1, 2002, April 10, 2002, January 1, 2004, September 15, 2004, January 1, 2006, January 19, 2007, July 1, 2007, January 1, 2009, May 3, 2012, July 21, 2012, April 1, 2014, October 1, 2014, April 1, 2016, and February 15, 2017, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-4 adopted effective October 20, 1983, and amended September 26, 1990, October 27, 1991, January 14, 1994, May 7, 1995, July 21, 2000, January 1, 2001, July 1, 2002, September 15, 2004, January 1, 2006, January 19, 2007, July 1, 2007, January 1, 2009, May 3, 2012, October 1, 2014, April 1, 2016, and February 15, 2017, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-6 adopted effective February 4, 1993, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-7 adopted effective January 1, 2004, and amended September 15, 2004, January 1, 2006, January 1, 2009, May 3, 2012, October 1, 2014, April 1, 2016, and February 15, 2017, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-2 adopted effective April 15, 1982, and amended January 24, 1985, July 1, 2000, September 11, 2000, November 11, 2000, January 1, 2002, September 12, 2002, May 7, 2003, August 7, 2003, January 29, 2004, September 12, 2005, August 26, 2006, and January 29, 2011, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-3 adopted effective April 15, 1982, and amended October 20, 1983, January 29, 1988, and March 8, 2003, is herein incorporated by reference.

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[Commission Procedure](#) ~~PAM Section~~ D-4 adopted effective April 15, 1982, and amended November 2, 2000, and January 20, 2006, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-13 adopted effective June 15, 1990, and amended February 22, 1996, January 1, 1999, July 1, 2004, January 1, 2012, January 1, 2013, November 23, 2016, and August 23, 2018, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-14 adopted effective January 1, 2002, amended January 1, 2006, January 1, 2009, and October 1, 2018, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-15 adopted effective January 20, 2006, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ H-3 adopted effective June 15, 1990, and amended effective July 1, 1992, is herein incorporated by reference.

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Note: Authority cited: Sections 832.1, 832.3, 832.6, 13503, 13506, 13510, 13510.3, 13510.5, 13515.26 and 13519.8, Penal Code. Reference: Sections 830.33, 832, 832.1, 832.3, 832.6, 835a, 13506, 13510, 13510.3, 13510.5, 13511, 13513, 13514, 13515.29, 13515.295, 13516, 13517, 13519.8, 13519.10, 13520 and 13523, Penal Code.

1006. Extension of Time Limit for Course Completion.

(a) The Commission will grant an extension of time limit for completion of any course required by [Commission](#) Regulations 1005, 1007, or 1018 upon presentation of satisfactory evidence by a department that a trainee, peace officer trainee, peace officer, reserve peace officer, or dispatcher is unable to complete the required course within the time limit prescribed because of illness, injury, military service, or special duty assignment required and made in the public interest of the concerned jurisdiction, or upon presentation of evidence by a department that a trainee, peace officer trainee, peace officer, reserve peace officer, or dispatcher is unable to complete the required course within the time prescribed.

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Note: Authority cited: Section 13506, Penal Code. Reference: Sections 13510 and 13510.5, Penal Code.

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Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

1007. Reserve Officer Minimum Training Standards.

(a) Every reserve peace officer shall be trained in conformance with the following requirements:

(1) Level I Reserve Peace Officers

(A) Minimum Training Requirement

Every Level I reserve peace officer [defined in ~~PAM Section~~ [Commission Procedure](#) H-1-2(a)], before being assigned to duties which include the exercise of peace officer powers, shall satisfactorily complete the training requirements of the Regular Basic Course or its equivalents (~~PAM Section~~ [Commission Procedure](#) D-1-3).

(B) Exemption to Minimum Training Requirement

The Regular Basic Course, or its equivalents, will not be required for a Level I reserve peace officer if:

1. The Level I reserve peace officer has previously satisfied the training requirements specified for Level I reserve peace officers in ~~PAM Section~~ [Commission Procedure](#) H-3-2 or H-3-3(a)-(c), and
2. Is appointed to a non-designated Level I reserve peace officer position, and
3. The new appointment is within three years of the date of last service as a Level I reserve peace officer.

(C) Field Training Requirement

All Level I reserve officers, upon completing the Regular Basic Course or its equivalent, shall complete a POST-approved Field Training Program (~~PAM Section~~ [Commission Procedure](#) D-13) prior to working alone in a general law enforcement assignment. The Field Training Program, which shall be delivered over a minimum of 10 weeks (400 hours), shall be based upon structured learning content as recommended in the POST Field Training Program Guide or upon a locally developed field training guide which includes the minimum POST-specified topics which are listed in the POST Field Training Program Guide.

(D) Exemption to Field Training Requirement

A Level I reserve peace officer is exempt from the Field Training Program requirement if the Level I reserve peace officer is reappointed to a Level I position with less than a three year break in service [refer to subsection 1007(a)(1)(B)] and has successfully completed:

1. Modules A, B, and C; and 200 hours of structured field training; or

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

2. The Regular Basic Course or its equivalent and 400 hours of a POST-approved Field Training Program.

(E) Continuing Professional Training

Every Level I reserve peace officer shall also satisfy the Continuing Professional Training requirement set forth in [Commission](#) Regulation 1005(d).

(2) Level II Reserve Peace Officers

(A) Minimum Training Requirement

Every Level II reserve peace officer [defined in ~~PAM Section~~ [Commission Procedure](#) H-1-2(b)], before being assigned to duties which include the exercise of peace officer powers, shall satisfactorily complete the POST-certified Module III and Module II (~~PAM Section~~ [Commission Procedure](#) D-1-3).

(B) Exemption to Minimum Training Requirement

Module III and the Module II will not be required for a Level II reserve peace officer if:

1. The Level II reserve peace officer has previously satisfied the training requirements specified for Level I or II reserve peace officers in [Commission Procedures](#) ~~PAM Section~~ H-3-2 or H-3-3(a)-(c), and
2. The new appointment is within three years of the date of last service as a Level I or II reserve peace officer.

(C) Continuing Profession Training.

Every Level II reserve peace officer shall also satisfy the Continuing Professional Training requirement set forth in [Commission](#) Regulation 1005(d).

(3) Level III Reserve Peace Officers

(A) Minimum Training Requirement

Every Level III reserve peace officer [defined in [Commission Procedure](#) ~~PAM Section~~ H-1-2(c)], before being assigned to duties which include the exercise of peace officer powers, shall satisfactorily complete the POST-certified Module III ([Commission Procedure](#) ~~PAM Section~~ D-1-3).

(B) Exemption to Minimum Training Requirement.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Module III will not be required for a Level III reserve peace officer if:

1. The Level III reserve peace officer has previously satisfied the training requirements specified for Level I or II reserve peace officers in [Commission Procedures](#) ~~PAM Section~~ H-3-2 or H-3-3(a)-(c), and

2. The new appointment is within three years of the date of last service as a Level I or II reserve peace officer.

(b) Every school police reserve officer appointed by a K-12 school district on or after July 1, 2000, in addition to the entry level training requirement set forth in subsection 1007(a) shall complete the POST-certified Campus Law Enforcement Course [refer to [Commission](#) Regulation 1081(a)] within two years of the date of first appointment.

(c) Every school police reserve officer appointed by a community college police department on or after January 1, 2004, in addition to the entry level training requirement set forth in subsection 1007(a) shall complete the POST-certified Campus Law Enforcement Course [refer to [Commission](#) Regulation 1081(a)] within two years of the date of first appointment.

(d) To be eligible for the award of the Reserve Officer Certificate, a reserve peace officer shall be currently appointed or deputized as a reserve peace officer as described in Penal Code section 830.6(a), meet the selection requirements for Level I reserve peace officer assignment as described in subsection 1007(a), and have completed the training and general law enforcement experience as described in subsection 1007(b)(1), [Commission Procedures](#) ~~PAM Sections~~ H-3-2 or H-3-3(a) or (c), and [Commission](#) Regulation 1011(a)(12).

[Commission Procedure](#) ~~PAM Section~~ D-1-1 adopted effective July 1, 1999, and amended January 1, 2001, September 15, 2004, and September 21, 2005, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ D-1-3 adopted effective July 1, 1999, and amended January 1, 2001, April 10, 2002, September 15, 2004, January 1, 2006, January 19, 2007, July 1, 2007, January 1, 2008, July 1, 2008, January 1, 2009, July 1, 2009, January 1, 2010, May 3, 2012, July 21, 2012, April 1, 2014, October 1, 2014, April 1, 2016, and February 15, 2017, is herein incorporated by reference.

[Commission Procedure](#) ~~PAM Section~~ H-1 adopted effective July 15, 1982, and amended June 15, 1990, February 22, 1996, September 12, 1998, and July 1, 1999, is herein incorporated by reference.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Commission Procedure ~~PAM Section~~ H-3 adopted effective July 15, 1982, and amended January 16, 1987, June 15, 1990, July 1, 1992, February 22, 1996, September 12, 1998, July 1, 1999, January 1, 2000, March 10, 2000, March 24, 2000, August 18, 2001, September 21, 2005, January 19, 2007, July 1, 2008, January 1, 2009, July 1, 2009, and January 1, 2010, is herein incorporated by reference.

Commission Procedure ~~PAM Section~~ H-4 adopted effective July 15, 1982, and amended October 10, 1990, July 1, 1999, and September 21, 2005, is herein incorporated by reference.

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Note: Authority cited: Sections 832.3, 832.6, 13503, 13506, 13510 and 13515.26, Penal Code. Reference: Sections 832.2, 832.3, 832.6, 835a, 13503, 13506, 13510, 13510.5, 13512 and 13519.10, Penal Code; Section 48412, Education Code; and Section 1031(d), Government Code.

1008. Basic Course Waiver and Requalification Requirements.

(a) Purpose of Requalification.

.....

(d) Exemptions

(1) An individual who possess a POST Basic Certificate and is seeking qualifying employment after a greater than three-year break in service may receive an exemption of the requalification requirement by the Executive Director or the Commission under the following circumstances:

(A) The individual is re-entering law enforcement at the middle management or executive rank and will function at the second-level of supervision or above, or

(B) The individual has been employed continuously in another state as a full-time regular peace officer with no longer than a 60-day break in service between that employment and a position with a California law enforcement employer, or

(C) The employment, training and education during the break in service provides assurance, as determined by POST, that the individual is currently proficient, or

(D) The individual is re-entering law enforcement in a permanent or temporary assignment not involved in general law enforcement duties.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(2) The prospective hiring agency seeking an exemption for an individual who meets the criteria outlined above shall submit a letter to the Executive Director that includes: 1) reason for the request; 2) description of the intended job classification and duty assignments; and 3) documentation of prior employment, training and education, and the dates completed as it applies to the criteria outlined in subsection [s 1008\(d\)\(1\)\(A\)-\(D\)](#).

(3) Any exemption granted by the Executive Director is specific to the agency making the request and is for the position described in the request.

(4) The Commission may, in response to a written request or on its own motion, upon a showing of good cause and based upon an individual's employment, proficiency, training, and education, exempt an individual from completion of the basic course requalification requirement. The individual shall: 1) have satisfied the Regular Basic Course training requirement; 2) become re-employed as a peace officer after a three year or longer break in service; and 3) not be described or included in subsection [s 1008\(d\)\(1\)\(A\)-\(D\)](#).

(e) Jail Deputy Exemption

(1) An individual who successfully completed the RBC or received a Basic Course Waiver on or after January 1, 2013 and has been appointed as a jail deputy [Penal Code section 830.1(c)], but who has not previously accrued one year of qualifying employment, is eligible for an exemption of the requalification requirement if the individual has:

(A) Been continuously employed as a jail deputy with the same agency, and

(B) Maintained ongoing Perishable Skills training as specified by POST in ~~section~~ [Commission Regulation 1005\(d\)\(4\)](#), and

(C) Been appointed as a deputy sheriff [Penal Code section 830.1(a)] within five years of the date of completion of the Basic Course or the Basic Course Waiver.

(2) Documentation of Exemption

Written documentation determined by the department head as satisfying an exemption listed above shall be retained by the employing agency for at least the duration of the individual's employment with the department. This retention period is required so that the employing agency can provide supporting documentation of the exemption, if it is requested during a POST inspection.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(f) Requalification Course Requirements

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(g) Requalification Requirements for the Regular Basic Course - Module III

For the purposes of ~~Regulation~~[subsection](#) 1008(h), "Module III" includes the POST-Certified Module III of the Regular Basic Course, the two-part Level III Module, and the single component Level III Module, as specified in [Commission](#) Regulation 1007(a).

(1) Requalification Methods. The provisions and means for requalification for a position for which Module III of the Basic Course is required are as follows:

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(i) Requalification Requirement for the Regular Basic Course - Module I

Individuals who have successfully completed Modules I, II, and III have met the requirements of the Basic Course; the requalification requirements specified in [sub](#)sections 1008 (a)-(g) apply to these individuals.

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Note: Authority cited: Sections 832.3, 13503, 13506, 13510 and 13515.26, Penal Code.
Reference: Sections 832.3, 835a, 13505, 13506, 13510, 13510.5, 13511 and 13519.10, Penal Code.

1009. Academy Instructor Certificate Program (AICP).

(a) The Academy Instructor Certificate Program

The AICP is designed to promote general instructional excellence in instructors who teach Regular Basic Course curriculum.

(1) There are two AICP components:

(A) Academy Instructor Certification Course (AICC) or Equivalency

(B) POST Academy Instructor Certificate

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(2) Effective March 1, 2008, each Regular Basic Course (RBC) academy shall participate in the AICP program by following the requirements specified in this regulation. A participating academy shall require certification within 12 months of appointment as an RBC instructor, of all Regular Basic Course instructional staff. For purposes of this definition, appointment as an RBC instructor shall be assessed as the date the instructor first commences instruction. A participating academy that employs instructors who fail to become certificated within the required time-period is subject to removal from the AICP, and decertification as basic course presenter pursuant to [Commission](#) Regulation 1057.

(3) Effective January 1, 2011, each Regular Basic Course - Modular Format presenter, that is not an academy, shall participate in the AICP program by following the requirements specified in this regulation. A participating presenter shall require certification of all Regular Basic Course instructional staff within 12 months of appointment as an RBC instructor. For purposes of this definition, appointment as an RBC instructor shall be assessed as the date the instructor first commences instruction. A participating presenter that employs instructors who fail to become certificated within the required time-period is subject to removal from the AICP and decertification as a basic course presenter pursuant to [Commission](#) Regulation 1057.

(4) Regular Basic Course instructors who teach certain specialized subjects must satisfy additional requirements, as specified in [Commission](#) Regulation 1070. Regular Basic Course instructors who also perform the duties of Academy Director, Academy Coordinator, or Academy Recruit Training Officer must satisfy additional requirements, as specified in [Commission](#) Regulation 1071.

(5) Academy Directors, Coordinators, and Recruit Training Officers (Academy Staff) assigned pursuant to [Commission](#) Regulation 1052~~9~~ may provide incidental instruction as needed to supplement and clarify content taught in the formalized setting, excluding instructional content identified in [Commission](#) Regulation 1070, which requires specialized instruction, and shall expressly preclude academy staff from utilizing this language to bypass the AICP.

(b) Academy Instructor Certification Course

The Academy Instructor Certification Course is designed to develop Regular Basic Course instructors' training delivery, adult learning techniques, planning, presentation, and facilitation skills. When the subject is taught in the Regular Basic Course, instructors shall successfully complete the course within 12 months of appointment as an RBC instructor. For purposes of this definition, appointment as an RBC instructor shall be assessed as the date the instructor first commences instruction. This requirement includes the teaching of a specialized subject specified in [Commission](#) Regulation 1070.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) General Requirements for Academy Instructor Certification Course

(A) The course shall be POST-certified in accordance with the requirements specified in [Commission](#) Regulations 1052-1056.

(B) The instructor must be an experienced instructor development trainer skilled in competencies emphasized in Academy Instructor Certification Course curriculum ([Commission](#) Regulation 1082).

(C) The Academy Instructor Certification Course minimum course content as specified in [Commission](#) Regulation 1082 shall be followed. Guidelines for an expanded course outline are provided in the publication *Academy Instructor Certificate Program Guidelines and Curriculum*.

(D) Priority for enrollment shall be accorded to an academy's current Regular Basic Course instructors or Regular Basic Course instructor applicants.

(E) Student re-evaluations shall be limited to one re-evaluation, to be completed within 180 days.

(F) An experienced instructor development trainer who is skilled in the competencies emphasized in the Academy Instructor Certification Course curriculum shall complete and sign all competency verifications.

(2) The Academy Director/designee or Modular Format Coordinator shall:

(A) Complete and sign a Competency Verification Checklist, POST 2-123 (08/2003), for each student enrolled in the Academy Instructor Certification Course.

(B) Provide remedial training for students not successful in completing the Academy Instructor Certification Course.

(C) Issue the Academy Instructor Certificate awards as specified in subsection 1009(c).

(D) Notify POST of all Academy Instructor Certificate awards within 15 days of issuance.

(E) Maintain all required documentation as specified in subsection 1009(c) for each individual participating in those components. The documents are subject to a POST audit of the AICP upon request.

(F) Provide one re-evaluation to any candidate who requests a re-evaluation.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(c) POST Academy Instructor Certificate Requirements

.....

(D) The re-evaluation shall be scheduled at a mutually agreeable date, time, and place, but must occur within 180 days of the candidate's date of completion of the Academy Instructor Certification Course or completion of the tutorial package for those following the equivalency process. (E) A new Competency Verification Checklist shall be completed in accordance with ~~Regulation~~[subsection](#) 1009(b)(1)(F).

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Note: Authority cited: Sections 13503, 13506, 13510 and 13510.5, Penal Code.
Reference: Sections 13503, 13506, 13510 and 13510.5, Penal Code.

1010. Participation.

(a) POST Program Participation

(1) Eligibility

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(3) Inspection of Records

Participation in the POST Program requires that the department/dispatch center allow the Commission to make inquiries and inspect records as may be necessary to verify claims for reimbursement or to confirm whether the department or dispatch center is adhering to Commission ~~R~~[regulations](#).

.....

(6) Basic Certificate Compliance

A participating department shall require every peace officer, appointed on or after the department's entry into the POST Program, to acquire the POST Basic Certificate as specified in [Commission](#) Regulation 1011(a)(5).

.....

(8) Non-compliance and Ineligibility to Receive Services and Benefits

(A) Failure to Adhere to Commission Regulations

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

If the Commission determines that a department has failed to adhere to Commission Regulations, including but not limited to the inspection of records, the Commission shall notify the department of its concern and of the department's possible removal from the program(s). The Commission shall request that the department correct the problems causing non-compliance with the [Commission](#) Regulations.

(B) Appeal Process

In the event that the department disagrees with the Commission's findings of non-compliance, the Commission shall afford the affected department the opportunity to appear before the Commission and present appropriate evidence or testimony.

(C) Denial of Services/Benefits

If the Commission finds that the [Commission](#) Regulations have not been adhered to, it shall, beginning with a date determined by the Commission, reject all of the department's requests for services and benefits (refer to Penal Code section 13523). A department may be reinstated in the program and again become eligible for services and benefits, when the department has demonstrated, to the satisfaction of the Commission that it will adhere to the prescribed [Commission](#) Regulations. The period during which the department shall remain ineligible for services and benefits shall be determined by the Commission.

(b) POST Public Safety Dispatcher Program Participation

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Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Sections 13503, 13522, 13523, 13524, 13525, 13526, 13526.1 and 13526.2, Penal Code.

1011. Certificates.

(a) Professional Certificates - Peace Officers

(1) Professional Certificates - Overview

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(4) Certificate Award Requirements - All Levels

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Each certificate applicant, except the applicant for a Reserve Peace Officer Certificate, shall satisfy the following requirements:

(A) Employment Requirement

At the time of application, an applicant shall be employed as a full-time peace officer by a POST-participating department.

EXCEPTION: When a POST Basic Certificate is required to continue to exercise peace officer powers pursuant to Penal Code section 832.4, employment with a participating department is not required at the time of application.

(B) Basic Course Training Requirement

When applying for any level of certificate, an applicant shall have satisfied the basic course training requirement, as specified in [Commission](#) Regulation 1005, for the applicant's current appointment.

(C) Requalification Requirement

1. Applicants for general or specialized category certificates must possess basic training that has not expired as specified in [Commission](#) Regulation 1008(b), Basic Course Requalification Requirement.

2. Applicants for coroner's category certificates must possess Penal Code (PC) 832 Arrest and Firearms training that has not expired, as specified in [Commission](#) Regulation 1080, PC 832 Arrest and Firearms Course Requalification.

(D) Application Requirements

An applicant (or an applicant's employing department) shall submit a completed Certificate Application, POST 2-116 (Rev 06/2014), herein incorporated by reference, along with supporting documents as follows:

1. Documentation that supports the required education and experience (i.e., official transcripts, diplomas, certificates of course completion, and proof of law enforcement experience).

2. When the units of credit are transferred from one educational institution to another, supporting documentation from all educational institutions is required.

3. Supporting documents are not required if the education and/or experience information needed to support the current certificate request is already reflected on the applicant's POST Profile. Any education or experience that is not reflected on the POST Profile must be supported as described in subsection 1011(a)(4)(D)1. and/or 2.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(5) Basic Certificate Possession Requirement

The Basic Certificate is required for:

(A) Specified Peace Officers

.....

(c) Professional Certificates - Public Safety Dispatcher

(1) Dispatcher Certificates

Dispatcher Certificates are professional certificates awarded in recognition of meeting specified training and service requirements. Possession of these certificates is voluntary, and is not required to perform dispatcher duties.

(2) Application Requirements

An applicant (or an applicant's employing department) shall submit a completed Certificate Application - POST Public Safety Dispatcher, POST 2-289 (Rev 06/2014), herein incorporated by reference. The application's attestation must be signed by the department head. If the training required is not reflected on the applicant's POST Profile, the application shall include supporting documentation that verifies the training has been completed (i.e., a certificate of completion).

(3) Dispatcher Basic Certificate Award Requirements

Each certificate applicant shall satisfy the requirements specified below:

(A) Be employed with a department participating in the POST Dispatcher Program.

(B) Be appointed as a full-time public safety dispatcher. (C) Have been selected in accordance with the minimum selection requirements specified in [Commission Regulation 1018](#).

EXCEPTION: This requirement does not apply, if the dispatcher was appointed prior to the department's participation in the POST program.

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(6) Dispatcher Supervisory Certificate Award Requirements

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Applicants for the award of a Dispatcher Supervisory Certificate shall:

(A) Satisfy the requirements specified in [Commission](#) Regulation 1018.

.....

(d) Professional Certificates - Records Supervisor

(1) Records Supervisor Certificate

The Records Supervisor Certificate is a professional certificate awarded to a records supervisor in recognition of meeting specified training and service requirements. Possession of this certificate is voluntary, and is not required to perform record supervisor duties.

(2) Prior to submitting an application for a POST Records Supervisor Certificate, POST shall have been notified of the records supervisor's appointment pursuant to the requirements in [Commission](#) Regulation 1003(a)(1)(A)4.

(3) Application Requirements

An applicant (or an applicant's employing department) shall submit a completed Certificate Application - Records Supervisor, POST 2-117 (Rev 06/2014), herein incorporated by reference. The application's attestation must be signed by the department head. If the training required is not reflected on the applicant's POST Profile, the application shall include supporting documentation that verifies the training has been completed (i.e., a certificate of completion).

(4) Records Supervisor Certificate Award Requirements

Each certificate applicant shall satisfy the requirements specified below:

(A) Be currently employed with a department participating in the POST Program.

(B) Be appointed as a records supervisor as defined in [Commission](#) Regulation 1001.

(C) Have satisfactorily completed the current department's probationary period for a records supervisor.

(D) Have completed a minimum of two years satisfactory service with the current department as a records supervisor.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(E) Be a high school graduate or have successfully passed the General Education Development (GED) test for high school graduation.

(F) Have satisfactorily completed the Public Records Act course (minimum 16 hours) and the Records Supervisor Course (minimum 40 hours).

(e) Certificates of Course Completion

(1) These certificates are awarded by training presenters to students who successfully complete a POST-certified course. The issuance of these types of certificates by training presenters are highly recommended but are not required except as specified in subsection 1011(e)(3). The certificate of course completion alone does not grant or bestow any powers on any individual who is the bearer of such a certificate.

(2) Peace Officer Powers

The combination of an appointment to a peace officer position by a law enforcement agency authorized to appoint peace officers, and the possession of a certificate of course completion for certain basic courses (e.g., PC 832 Arrest and Firearms) may bestow peace officer powers to an individual (refer to Penal Code section 832).

(3) Certificate Issuance Requirement for Specified Courses

Any presenter of a POST-certified instructor development course listed in [Commission Regulation 1070](#) or presenters of the Academy Director/Coordinator Workshop or Recruit Training Officer Workshop shall issue a certificate of completion to all students who successfully complete the training.

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Note: Authority cited: Sections 1029, Government Code; Sections 13503, 13506, 13510(c), 13510.1, 13510.1(e), 13510.2 and 13510.7, Penal Code. Reference: Section 1031, Government Code; and Sections 832.4, 13503, 13506, 13510(c), 13510.1, 13510.3 and 13510.7(a)-(b), Penal Code.

1014. Reimbursement for Training of Non-Sworn Personnel.

(a) Reimbursement shall, subject to available funds, be provided to eligible agencies as defined in California Penal Code ~~S~~section 13523 for the training of non-sworn personnel performing police tasks and personnel attending the Basic Course, as provided for by ~~Regulation~~[subsections](#) 1014(a)(1)-(9) and [Commission Regulation 1015](#).

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) The training shall be specific to the task currently being performed by an employee or may be training specific to a future assignment which is actually being planned.

(2) Non-sworn personnel may attend the courses identified in [Commission](#) Regulation 1005(a), (b), (c), (d), and (e), but reimbursement shall not be provided except as indicated in [Regulation-subsections](#) 1014(a)(3), (4), and (5) and subject to available funds.

(3) Police Trainees, Police Cadets, and/or Community Service Officers, may attend a certified Basic Course and reimbursement shall, subject to available funds, be provided to the agency participating in the POST Reimbursable Program in accordance with the regular reimbursement procedures up to the maximum hours as listed in [Commission](#) Regulation 1015(d)(2).

(4) With pre-approval from POST staff, an agency participating in the POST Reimbursable Program shall, subject to available funds, be reimbursed for a full-time, non-sworn employee assigned to a middle management or higher position to attend a POST-certified Management Course. Reimbursement shall be the same as for a regular officer in an equivalent position. Requests for approval shall be submitted in writing to POST, Management Counseling, Leadership Development Bureau, at least 30 days prior to the start of the course.

Requests for approval must include required information as specified in [Commission](#) Regulation 1015(b). Approval will be based on submission of written documentation specifying that the non-sworn manager is filling a full-time position with functional responsibility in the organization above the position of first-line supervisor.

(5) With pre-approval from POST staff, an agency participating in the POST Reimbursable Program shall, subject to available funds, be reimbursed for a full-time, non-sworn employee assigned to an executive position, as defined in [Commission](#) Regulation 1001, to attend a POST-certified Executive Development Course. Reimbursement shall be the same as for a regular officer in an equivalent position. Reimbursement shall be made only when the employee has completed a POST-certified Management Course as a prerequisite to attendance in the Executive Development Course, as required by [Commission](#) Regulation 1005(e).

Requests for approval shall be submitted in writing to POST, Management Counseling, Leadership Development Bureau, at least 30 days prior to the start of the course. Requests for approval must include such information as specified in [Regulation subsection](#) 1014(b). Approval will be based on submission of written documentation that the non-sworn executive is filling a full-time position with the functional responsibility in the organization equivalent to the rank of captain or above.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(6) Non-sworn employees of an agency participating in the POST Reimbursable Program who perform police tasks, and who will be assigned, or who are already assigned, to the following job classes are eligible, without prior approval from POST staff, to attend training courses specific to their job assignments. Their respective agencies shall, subject to available funds, receive reimbursement for completion of POST-certified courses.

Administrative Positions

Criminalist

Community Service Officer

Evidence Technician

Fingerprint Technician

Identification Technician

Jailer

Parking Control Officer

Polygraph Examiner

Records Clerk

Records Supervisor

School Resource Officer

Traffic Director and Control Officer

(7) Reimbursement for training which is not specific to one of the job classes enumerated in the above paragraph must be approved by POST staff on an individual basis prior to the beginning of the course. Requests for approval shall be submitted in the manner required in ~~Regulation~~[subsection](#) 1014(b).

(8) A full-time public safety dispatcher as defined in [Commission](#) Regulation 1001, from an agency participating in the POST Reimbursable Program, shall attend the POST-certified Public Safety Dispatcher Basic Course required by [Commission](#) Regulation 1018. The agency shall, subject to available funds, be reimbursed for allowable training expenses up to the maximum hours listed in [Commission](#) Regulation 1015(d)(2).

(9) Public safety dispatchers from an agency participating in the POST Reimbursable Program may attend POST-certified seminars and technical courses specific to their assignments without prior approval from POST staff and their respective agencies shall be reimbursed subject to available funds. If such seminars and courses are not specific to public safety dispatcher assignments, reimbursement must be approved by POST staff prior to attendance at the course. Requests for approval shall be submitted in the manner required in ~~Regulation~~[subsection](#) 1014 (b).

(b) Requests for Approval.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) If required pursuant to this regulation, the employing agency requesting reimbursement shall obtain prior written approval from POST staff for non-sworn personnel to attend reimbursable training. The agency shall include the following information in the approval request.

(A) The Trainee's Name and Job Title.

(B) Job Description.

(C) Course Title, Location, and Dates of Presentation.

(2) Requests for approval must reach POST staff 30 days prior to the starting date of the course.

(c) Reimbursement.

(1) Reimbursement for non-sworn personnel shall be computed in the same manner (except as noted below) as for sworn personnel according to the reimbursement plan for each course as set forth in [Commission](#) Regulation 1015.

(2) No reimbursement is provided for the training of non-sworn personnel for expenses associated with courses enumerated in [Commission](#) Regulation 1005(a), (b), (c), (d), and (e), except as provided in ~~Regulation~~ [subsections](#) 1014(a)(3), (4), and (5) and subject to available funds.

Note: Authority cited: Sections 13503, 13506 and 13510, Penal Code. Reference: Sections 13503, 13506 and 13523, Penal Code.

1015. Reimbursements for Training.

(a) Proportionate Reimbursement.

Reimbursements to cities, counties, and districts shall be granted by the Commission in accordance with Penal Code section 13523. Agencies participating in the POST Reimbursable Program and/or POST-approved training presenters shall be reimbursed from the State Penalty Fund or other approved funding source approved by the state for allowable expenditures incurred for training in POST-certified courses only as defined in [Commission](#) Regulation 1001. Reimbursement is based upon fund availability as approved by the Commission.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) Marshals' and district attorneys' departments are included in the Regular Program for reimbursement even though individual officers employed by the agencies have retained specialized peace officer classification.

(2) An agency participating in the POST Reimbursable Program that employs limited function peace officers as defined in [Commission](#) Regulation 1001 shall, subject to available funds, be reimbursed for allowable expenses of these officers that are related to attendance of POST-certified courses.

(b) General Reimbursement Requirements.

(1) Requests for reimbursement

.....

(2) Training expenses may be claimed only once.

Agencies participating in the POST Reimbursable Program shall not receive reimbursement for subsequent attendance by a trainee in a course if the trainee has previously attended the same course. Exceptions to this regulation are courses that are authorized to be repeated periodically such as seminars and Advanced Officer Courses as defined in [Commission](#) Procedure D-2-2.

.....

(5) When a peace officer trainee has attended a basic course for which reimbursement has been provided, an agency participating in the POST Reimbursable Program shall, subject to available funds, receive reimbursement for subsequent attendance of a basic course by the same trainee who has a three-year or longer break in service as a peace officer and must be retrained ([Commission](#) Regulation 1008(b)).

(6) Within the provisions established by the Commission, an agency participating in the POST Reimbursable Program shall, subject to available funds, receive reimbursement for travel (mileage), subsistence (lodging and meals), commuter lunch, and tuition, only when the trainee satisfactorily completes the POST-certified training course. Reimbursement for partial completion of a basic course shall, subject to available funds, be allowed pursuant to ~~Regulation~~[subsection](#) 1015(b)(4).

.....

(c) Reimbursement Plans.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) POST reimbursement for training expenditures of agencies participating in the POST Reimbursable Program and/or POST-approved Training Presenters shall be based on schedules known as “plans.” Each plan varies in the amount and/or category of expenses that may be reimbursed by POST. The categories of expense/allowances that may be reimbursed are: subsistence (lodging and meals), commuter lunch, travel (mileage), tuition, back-fill salary, and training presentation costs. The eight reimbursement plans that have been adopted by the Commission are designated as Plan NA (no reimbursement), I, II, III, IV, V, VI, and VII as follows:

(2) Overview of Plans (Restrictions as described in ~~subdivisions~~ [subsections](#) (f) (1)-(6)).

Reimbursement	Plan NA	Plan I	Plan II	Plan III	Plan IV	Plan V	Plan VI	Plan VII
Subsistence		X	X	X	X	X	X	X
Commuter Lunch		X	X	X	X	X	X	X
Travel		X	X	X	X	X	X	X
Tuition		X		X				
Back-Fill Salary		X	X					X
Training Presentation Costs								
[(Per Regulations subsections 1015(c)(3);								
1015(c)(4);						X	X	X
1015(c)(5)]								

Each plan is subject to the provisions established by the Commission.

(3) Reimbursement for training presentation costs (Plan V)

.....

(4) Reimbursement for training presentation and student attendance costs, Regional Training (Plan VI)

(A) The Executive Director, or his/her designee, may authorize block allocations not to exceed \$25,000 per course to support training to meet regional needs and course certification mandates pursuant to [Commission](#) Regulation 1052, including projected enrollment levels. The block allocation will cover, up to the authorized level, costs associated with presentation of the course, including instructor pay, travel and per diem, meeting room rental, and necessary instructional supplies as approved by POST pursuant to [Commission](#) Regulation 1054.

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Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(D) Priority for Plan VI (Regional Training) funds will be given to courses that meet POST Perishable Skills and Continuing Professional Training mandates ([Commission Regulation 1005](#)). Agencies that are non-compliant with POST mandates pursuant to [Commission Regulation 1010](#) shall be excluded.

(E) Students attending an approved Plan VI (Regional Training) course shall be reimbursed via an eTRR.

(F) The following limitations on student reimbursement will be in place to incentivize local personnel to attend at the following rates based on distance from the training site to the students' agency headquarters.

1. 0 - 150 miles - full mileage reimbursement
2. Over 150 miles - no mileage reimbursement
3. 0 - 50 miles - no lodging
4. 51 - 150 miles - meals/lodging
5. Over 150 miles - no meals or lodging

(5) Reimbursement for training presentation costs, student attendance costs, and back-fill, Regional Training (Plan VII). Plan VII incorporates all Plan VI requirements, and includes an allocation for back-fill.

(6) Training presentation reimbursement shall be monitored by the POST program manager.

(d) Reimbursement Rates.

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(e) Reimbursement for Travel (Mileage).

(1) Eligibility for travel (mileage) allowance.

.....

(4) Mileage incurred to and from the training course site.

(A) POST shall calculate the adjusted straight-line distance from agency station assignment or headquarters, whichever is the lesser, to the training course site and the return.

(B) Resident trainees as defined in [Commission Regulation 1001](#) are eligible for one round trip of mileage to and from the training course site plus one round trip for each weekend during the training course time period up to the date the maximum number of

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

weeks is reached for those courses with limited reimbursement as specified in ~~Regulation~~ [subsection](#) 1015(d)(2). If weekend subsistence is less than travel (mileage), the weekend subsistence amount will be reimbursed.

(C) Commuter trainees as defined in [Commission](#) Regulation 1001 are eligible for one round trip of mileage to and from the training course site for each instructional day or up to the date the maximum number of weeks is reached for those courses with limited reimbursement as specified in ~~Regulation~~ [subsection](#) 1015(d)(2).

(5) Daily travel (mileage) allowance.

(A) Resident trainees are eligible for reimbursement of mileage incurred from a resident trainee's lodging accommodations to the course site at a flat rate travel allowance of ten miles round trip. Additional mileage will be allowed when the training course coordinator has notified POST that the nearest accommodation is greater than five miles one way. Daily mileage will be reimbursed from the date the course starts to the date the course ends or up to the date the maximum number of weeks is reached for those courses with limited reimbursement, as specified in ~~Regulation~~ [subsection](#) 1015(d)(2). Daily travel allowance is automatically calculated based on the information supplied by the course presenter.

(6) Travel (mileage) to other training course sites.

(A) Upon notification by the training course presenter that travel expenses will be incurred by the trainees to attend training at a site(s) other than the main site of training, reimbursement shall, subject to available funds, be authorized for the number of miles reported by the training course presenter at the per mile rate approved by the Commission.

(f) Reimbursement for Subsistence (Lodging and Meals).

(1) Eligibility for subsistence (lodging and meals) allowance.

(A) An agency participating in the POST Reimbursable Program shall, subject to available funds, receive reimbursement for this category of expense for an agency employee that satisfies the "Resident Trainee" definition, as listed in [Commission](#) Regulation 1001, if reimbursement has been requested on the POST-provided eTRR.

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(3) Subsistence (lodging and meals) for course days.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(A) Subsistence shall, subject to available funds, be reimbursed for each instructional day or up to the date the maximum number of weeks is reached for those training courses with limited reimbursement as specified in ~~Regulation~~-[subsection](#) 1015(d)(2).

(4) Subsistence (lodging and meals) for weekends.

(A) Subsistence shall, subject to available funds, be reimbursed for each weekend day that falls between the beginning date and ending date of the course or up to the date the maximum number of weeks is reached for those courses with limited reimbursement as specified in ~~Regulation~~-[subsection](#) 1015(d)(2). Travel allowance for one round trip between the trainee's station assignment and the training site shall, subject to available funds, be reimbursed in lieu of weekend subsistence when travel allowance is less.

(5) Subsistence (lodging and meals) for school holidays.

(A) Subsistence shall, subject to available funds, be reimbursed for each school holiday that falls between the beginning date and ending date of the course or up to the date the maximum number of weeks is reached for those courses with limited reimbursement as specified in ~~Regulation~~-[subsection](#) 1015(d)(2). Travel (mileage) allowance for one round trip between the trainee's station assignment and the training site shall, subject to available funds, be reimbursed in lieu of holiday subsistence when travel (mileage) allowance is less.

(6) Subsistence (lodging and meals) for enroute travel time.

(A) Except for reimbursement under Plans V, VI and VII, subsistence shall be calculated as a percentage for reimbursement for enroute travel of more than 50 miles but less than 400 miles, not to exceed the maximum rates established by the Commission.

(g) Reimbursement for Commuter Lunch Allowance.

(1) Commuter trainee definition ([Commission](#) Regulation 1001).

(A) A commuter trainee is an individual who attends a training course and travels between his/her agency/station assignment or residence and the course site each day. Trainees who do not meet the definition of resident trainee as defined in [Commission](#) Regulation 1001 shall be considered a commuter trainee for reimbursement purposes.

(2) Eligibility for commuter lunch.

(A) An agency participating in the POST Reimbursable Program shall, subject to available funds, receive reimbursement for this category of expense for an employee

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

who satisfies the “Commuter Trainee” definition as described in [Regulation-subsection 1015\(g\)\(1\)](#). Requests for reimbursement of the commuter lunch expense shall be made on a eTRR.

(B) When the training course site is less than 25 miles one way from the agency participating in the POST Reimbursable Program, or assigned work location, the agency shall remain eligible for commuter lunch.

(C) Except for reimbursement under Plans VI and VII, one day courses are not eligible for the commuter lunch allowance.

(3) Commuter lunch allowance calculated by POST.

(A) An agency participating in the POST Reimbursable Program and/or POST-approved training presenter eligible for reimbursement of commuter lunch allowance shall, subject to available funds, be reimbursed at an amount calculated by POST based on the daily lunch rate approved by the Commission.

(4) Commuter lunch allowance for course days.

(A) Commuter lunch allowance shall, subject to available funds, be reimbursed for each instructional day attended by the trainee for courses spanning more than one day, or up to the date the maximum number of weeks is reached as specified in [Regulation-subsection 1015\(d\)\(2\)](#).

(5) Commuter lunch allowance for weekends, holidays, and enroute travel time.

(A) Commuter lunch allowance shall not be reimbursed for any weekend day, school holiday, or enroute travel time that is not an instructional day.

(h) Reimbursement for Tuition.

(1) Definition of tuition.

(A) Tuition is the amount charged by the training institution for trainees attending POST-certified courses.

(2) Eligibility for tuition reimbursement.

(A) An agency participating in the POST Reimbursable Program shall, subject to available funds, receive reimbursement for tuition for each trainee from the agency that attends a course certified by POST as a Plan I or Plan III course.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(i) Back-fill (replacement)/Days-Off Reimbursement.

(1) Reimbursement shall, subject to available funds, be provided to any agency participating in the POST Reimbursable Program pursuant to Penal Code ~~S~~section 13523, for the agency's expense of paying salary at the overtime rate for attendance in designated Plan I, Plan II, and Plan VII courses for:

.....

(4) The Commission has authorized back-fill reimbursement to include the travel release time associated with training, not to exceed a total of 16 hours more than the certified course hours. Overtime hours for travel release time shall be added to course hours for which a back-fill claim is being requested.

(5) Reimbursement shall be paid at 100% of actual salary cost (refer to ~~Regulation~~ subsection 1015(i)(6)) at the time and one-half overtime rate to keep a position filled while the incumbent attends training. Payment is subject to availability of funds.

(6) Actual salary cost as noted in ~~Regulation~~ subsection 1015(i)(5) is defined as the base monthly salary for the employee's job classification that shall not include incentive pay, hazard pay, education subvention, scholarship, insurance premiums, medical benefits, watch differential pay, pension plans, and uniform allowance or other employee benefits. Actual salary cost is the base monthly salary earned by the employee on the starting day of the training course for which reimbursement is being requested.

(j) POST and/or State Controller's Office Reimbursement Audits.

.....

Note: Authority cited: Sections 13503, 13506, 13510 and 13520, Penal Code.
Reference: Sections 13503, 13510, 13511, 13512, 13518, 13520, 13522, 13523, 13524 and 13525, Penal Code; Section 11489, Health and Safety Code; and Statutes 1997, Chapter 9, Section 2, (Senate Bill 350).

1016. Services Provided by the Commission.

Counseling services are provided only to a local jurisdiction and only upon request for the purpose of improving its administration, management, and operations. Aid may also be given to such agencies in implementing recommended procedures or practices. See ~~PAM-Section~~ Commission Procedure G.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Note: Authority cited: Section 13506, Penal Code. Reference: Sections 13503 and 13513, Penal Code.

1018. Public Safety Dispatcher Programs.

(a) The Commission shall establish a Public Safety Dispatcher Program for the purpose of raising the level of competence of public safety dispatchers having primary responsibility for providing dispatching services for local law enforcement agencies listed in Penal Code section 13510(a).

Public Safety Dispatcher is defined in [Commission](#) Regulation 1001. Consistent with that definition, selection and training requirements set forth below apply to all persons employed, full-time or part-time, by the participating agency to duties including receiving emergency calls for law enforcement service and/or the dispatching of law enforcement personnel. The selection and training requirements do not apply to persons employed as peace officers assigned to the above described duties.

(b) Specialized Public Safety Dispatcher Program

Any public jurisdiction or agency, other than those described in Penal Code section 13510(a), which employs public safety dispatchers whose primary responsibility is providing dispatch services for law enforcement personnel, may participate in the Specialized Public Safety Dispatcher Program. Such participants shall not be eligible for reimbursement. All rules and procedures, except reimbursement provisions, that apply to the Public Safety Dispatcher Program shall also apply to the Specialized Public Safety Dispatcher Program.

(c) Minimum Training Standards for Public Safety Dispatchers

(1) Every public safety dispatcher shall satisfactorily complete the POST-certified Public Safety Dispatchers' Basic Course as set forth in ~~PAM-Section~~[Commission Procedure](#) D-1-5 before or within 12 months after the date of appointment, promotion, reclassification, or transfer to a public safety dispatcher position; or possess the Public Safety Dispatcher Certificate.

(2) Every public safety dispatcher, and public safety dispatch supervisor, shall also satisfactorily complete the Continuing Professional Training requirement set forth in [Commission](#) Regulation 1005(d).

(d) Probation Period

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Every full-time employed public safety dispatcher after hire shall demonstrate competence in the performance of the duties of a public safety dispatcher by satisfactory completion of a probationary period of at least 12 months. Upon entry into the program, departments with a probation period of less than 12 months, when established by ordinance, charter, or memorandum of understanding, shall be granted a waiver of this requirement until a 12-month probation period can be established.

(e) The Commission shall award public Safety Dispatcher Certificates to dispatchers who qualify as provided in [Commission](#) Regulation 1011(c), for the purpose of fostering professionalization.

~~PAM Section~~[Commission Procedure](#) D-1-5 adopted effective December 29, 1988, and amended December 19, 1994, July 1, 2002, September 15, 2004, January 1, 2006, August 26, 2006, and February 15, 2017, is herein incorporated by reference.

The document, *Training Specifications for the Public Safety Dispatchers' Basic Course* adopted effective December 19, 1994, and amended April 23, 1999, July 1, 2002, July 1, 2010, and July 1, 2011, is herein incorporated by reference.

Note: Authority cited: Sections 832.3, 13503, 13506 and 13510, Penal Code.
Reference: Sections 832.3 and 13510, Penal Code.

1051. Course Certification Program.

(a) The Commission administers the Course Certification Program to provide needed and quality training to law enforcement personnel. References to a course being "POST-certified" means that the Commission has approved presentation of the course in accordance with [Commission](#) Regulations 1052-1056, and 1059.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1052. Requirements for Course Certification (Refer to Commission Regulation 1059 for basic course certification requirements).

(a) Instructor-Led Training

Every instructor-led training course submitted to POST for certification, including those presented in a classroom setting or delivered online (i.e., live webinars) but excluding basic courses certified under [Commission](#) Regulation 1059, shall be evaluated in accordance with the following factors:

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) Development of course was approved by regional consultant based on an established ongoing, unmet training need;

(2) Course Content;

(3) Expanded course outline; Certification I and II will include a statement of purpose. Certification I will require second level of detail, Certification II will require third level of detail or learning objectives and minimum topics. A sufficient level of detail must be included to sufficiently explain the course content.

(4) Hours of Instruction;

.....

(9) Learning activities, if applicable (e.g., table-top exercises, role playing, scenarios) or other means of assessing student learning (e.g., cognitive or manipulative skills test);

(A) Provide brief description of any learning activity (as defined in [Commission Regulation 1001](#)) that may be used during each course presentation.

(B) Training presenters shall have the flexibility to select any of the learning activities they described as required in [Regulation-subsection 1052\(9\)\(A\)](#) during a course presentation, provided the course content is delivered as certified.

(C) Training presenters may introduce new learning activities not referenced/described during the initial course certification process to enhance learning. Any new learning activity introduced into the course curriculum on other than a temporary basis shall be added to the expanded course outline and submitted to POST staff for approval of the course modification.

(D) Each training presenter of POST-certified courses involving the manipulative skills training shall implement a formal written safety policy. Training presenters shall at all times develop and implement safety policies for courses when applicable or when student safety is involved. Training presenters shall refer to the *POST Guidelines for Student Safety in Certified Courses 2020*, herein incorporated by reference, for clarification and requirements. The POST regional consultant shall review and approve safety policies.

1. Training shall at all times be conducted in a manner designed to minimize any risk of injury and to promote student, staff, and instructor safety.

2. The POST Regional Consultant shall be notified in writing within five (5) business days when an injury requiring more than basic first aid occurs during training.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(10) Methods of assessing student learning, if applicable (e.g., learning activities demonstrations, testing, teach backs)

.....

(b) Instructor-led Training Course Certification Request

Training presenters have the option to submit an instructor-led training course to POST for a Certification I or Certification II request. Conferences, agency specific courses, and courses not financially subsidized by POST, in whole or part, including student per diem or travel, may be submitted as a Certification I request. Any course may be submitted as a Certification II request. Legislatively mandated courses, courses financially subsidized by POST, in whole or part, perishable skills courses, and manipulative skills courses shall be submitted as a Certification II request. The following information, provided to POST via EDI, shall constitute a complete course certification request for instructor-led training and for the instructor-led portion of a blended learning course:

(1) Course Administration Information collected via EDI shall consist of the following:

(A) Agency submitting request

.....

(C) Mandated information

1. Do you want to request perishable skills approval?
2. Does this course meet a legislative mandate?
3. Does this course meet a ~~POST~~ [Commission](#) ~~f~~ [Regulation](#) training mandate?

(D) Course information details

.....

(F) Financial information

1. Indicate POST Reimbursement Plan (refer to [Commission](#) Regulation 1015(c))
2. Non-reimbursable tuition

(G) General information

1. Course coordinator name

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

2. Course coordinator telephone

3. Email

(2) Course instructor resume, shall be completed by the course presenter for each instructor assigned to instruct in any POST certified/approved course. The Presenter Approval section of the resume shall be completed for each instructor of a “Specialized Training Subject”, listed in [Commission](#) Regulation 1070 in compliance with [Commission](#) Regulation 1082, and who has been evaluated and met the instructor training requirements. The course instructor resume information collected via EDI shall consist of the following:

(A) Course title

.....

(F) Instructor development training

1. Instructor development training including that which is specific to this course

a. Course title

b. Course control number (or presenter name if not POST-certified)

c. Total hours

d. Date completed

e. Specialized subjects listed in [Commission](#) Regulation 1070(b) or 1070(c)

(G) Presenter approval

1. Presenter/designee (person authorized to approve instructor)

.....

(3) Certification I expanded course outline shall minimally include: presenter name, presenter identification number, course name or title on each page, page numbers, revision date, statement of purpose, and subject topics to the second level of detail to sufficiently indicate technical information in the subject areas.

.....

(4) Hourly distribution schedule must indicate the total number of hours per course presentation, total number of days of class, and the total number of days per week. If

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

the course includes legislatively mandated hours, then the hourly distribution schedule must illustrate how the mandate has been met. (Refer to [Commission](#) Regulation 1081)

(5) Course safety policies and procedures for courses when applicable (refer to *POST Guidelines for Student Safety in Certified Courses* 2020 for clarification and sample policies) must minimally address:

.....

(6) A course budget is required when POST provides reimbursement for training or training presentation; however, a course budget is not required when the total course tuition per student is \$125 or less per day of instruction and the reimbursement is limited to subsistence, commuter lunch, and travel.

(7) Course budget information collected via EDI shall consist of the following (reference [Commission](#) Regulation 1054):

(A) Course title

.....

(F) Indirect costs as defined in [Commission](#) Regulation 1054(j)

(G) Supplies and equipment

.....

(c) Course Certification Review

(1) Presenters should allow a minimum of 60 days for staff to approve the course certification request. Approval must be granted via EDI prior to the presentation of the course. If the request is incomplete, the presenter will be required to make the necessary changes in accordance with [Commission](#) Regulation 1052 and resubmit the course via EDI. This may extend the time required to complete the course certification process.

(2) POST will notify the requestor via EDI of the decision to approve or disapprove certification of a course.

(3) Any requestor not satisfied with a certification action may submit an appeal in accordance with [Commission](#) Regulation 1058.

(d) Modifications to Course Certification

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

All courses shall be presented as certified. Course presenters shall submit via EDI modification(s) to the budget, course content, total course hours, instructors, location, and/or number of presentations a minimum of 30 days in advance of a course presentation. Approval of the modification must be granted via EDI prior to the presentation of the course. CPT credit will not be awarded to students attending courses presented prior to modification approval.

.....

(f) Courses for which POST has established minimum curriculum and/or hourly requirements must comply with those requirements at the time of the certification request and any subsequent presentations. (See [Commission Regulation\(s\)](#) 1081, 1082, and any training specifications referenced in ~~Training-Commission~~ Procedure, ~~section~~ D-1, which have been incorporated into regulation by reference.) An exception would be a course pilot presentation that is determined to meet amended curriculum, hourly, and/or course certification requirements, in which case, POST certification and presentation approval may be granted. In addition to meeting the amended curriculum, hourly, and/or course certification requirements, a pilot presentation must meet any additional requirements set forth in [Commission Regulations](#) 1052, 1054, 1055, 1056, and 1059. Any course attendee who has successfully completed a POST-certified pilot presentation shall receive credit for the training (thus satisfying the training mandate) even though the training occurred prior to the adoption of the training mandate or required curriculum/hours. POST has established the following process for approval and implementation of a pilot presentation:

- (1) Any interested person may submit a request for a pilot presentation, in writing, to the Executive Director. Each request shall minimally include the purpose, fiscal impact, desired outcome, implementation plan, and evaluation method of the pilot presentation;
- (2) POST Staff will determine whether a pilot presentation will be implemented based on the following factors:
 - (A) The proposed pilot presentation meets stakeholder needs;
 - (B) The proposed pilot presentation has statewide applicability;
 - (C) The proposed pilot presentation is not tailored to one specific group/agency, and;
 - (D) The cost to run the proposed pilot presentation, if any;
- (3) Initial approval of a pilot presentation must be granted by the Executive Director with final approval granted by the Commission;

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(4) Once approved, any POST-certified presenter may conduct a pilot presentation on a voluntary basis. The pilot presentation will not exceed 18 months;

(5) At the end of the pilot presentation, all data collected will be presented to the Commission and a decision shall be made regarding implementation of the amended curriculum, hourly, and/or course certification requirements.

(g) No course shall be certified which restricts attendance to a single agency, unless the purpose of the course is to improve that agency and attendance by non-agency personnel would jeopardize the success of the course.

(h) The presenter of a POST-certified course shall review all audio-visual training materials and publicly broadcasted material prior to use as a training resource. The review of this material shall emphasize the avoidance of materials that depict situations, tactics, and procedures that could lead a trainee to take inappropriate actions on the job.

(1) For the purposes of this regulation, “audio-visual training materials” are defined as audio tapes, CD-ROM discs, computer animations, digitized audio, and video files, DVD discs, films, slides, videotapes, web-based, and other similar media.

(i) Training presented in conjunction with association meetings or conferences presented by associations may be certified subject to the requirements set forth in [Commission Regulation 1052](#), along with the following conditions:

(1) Training presented by an association or in conjunction with an association meeting or conferences presented by associations shall not be certified if attendance is restricted to association members, unless justification is provided to POST.

(2) Conference training shall be certified as non-reimbursable.

(3) Training conferences do not require a budget attachment (as defined in ~~POST~~ [Commission Regulation 1054](#)).

(4) Training Conference fees shall not include membership fees for non-members.

(j) Single-track Training

Single-track training: All attendees receive the same training at one time.

(1) Each individual training session will be a minimum of two hours. CPT credit may be requested for a keynote speaker less than two hours.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(2) Sessions by keynote speakers will only be certified if the content has been included in the expanded course outline to the second level of detail.

(3) Presenter will submit the Course Certification Request via EDI consistent with [Commission](#) Regulation 1052.

(4) Presenter will complete and submit a roster for the conference via EDI consistent with [Commission](#) Regulation 1055(g).

(k) Multi-track Training

Multi-track training: attendees can select training from a list of workshops.

(1) Presenter will submit the Course Certification Request via EDI consistent with [Commission](#) Regulation 1052.

(2) Each individual workshop shall be named in the expanded course outline to the second level of detail (Refer to ~~Regulation~~ [subsection](#) 1052(b)).

.....

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1054. Requirements for Course Budget.

Course coordinators presenting, or planning to present, any POST-certified course are to use the following tuition and budget requirements and limits when submitting the Course Administration Information and Course Budget via the EDI System. Budgets are not required if the certification request is for a conference. Allowable per presentation costs for establishing tuition and course budgets are as follows:

(a) Instructional Costs

.....

(k) Calculation of Tuition

All budgeted costs (direct and indirect) are added to determine the total cost. The tuition cost per student shall be determined by dividing the total cost by the maximum number of students approved per presentation (refer to [Commission](#) Regulation 1055(e)). For each presentation, course presenters may exceed the maximum enrollment up to 20% to compensate for unavoidable under-enrollments due to late cancellations. However, it is the presenter's responsibility to monitor over-enrollment so that by the end of the

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

fiscal year, the total number of students does not exceed the approved maximum number established by the terms of certification. In the event over-enrollment is not properly managed and adjusted during the fiscal year, the Commission may:

- (1) Reduce the course tuition,
 - (2) Require the presenter to conduct presentation(s) without tuition,
 - (3) Require the presenter to provide prorated refunds to trainees, or
 - (4) Decertify the course.
- (f) Subventions

Course presenters shall include in the course budget any outside subventions that support presentation of the proposed course.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1055. Requirements for Course Presentation.

(a) Term of Certification

.....

(g) Required Documents to Submit Upon Completion of Presentation

A completed *Course Roster, POST 2-111 (Rev 02/2015)* shall be prepared and submitted to the Commission after completion of each certified course presentation. A completed Course Roster shall include all individuals and the number of hours completed by each individual, whether or not successful completion of the course was achieved. Where applicable, the following documents shall accompany each course roster:

- (1) Any Training Reimbursement Requests, POST 2-273 (Rev 04/2015) provided to the presenter by an individual;
- (2) A written statement from the course coordinator explaining how an individual successfully completed the course but missed more than five percent of the certified hours of all basic training courses, [Training-Commission](#) Procedure ~~Section~~ D-1 or ten percent of the certified hours of any other POST-certified course;

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(3) A complete schedule reflecting the content for any presentation of a basic course certified under Commission Regulation 1059, to include the following:

(A) the total hours of the presentation, total number of days per class, and days per week

(B) the specific name(s) of instructor(s) and topics scheduled during each course hour including a reference to the Training and Testing Specifications for Peace Officer Basic Courses content that was covered

(C) the specific name(s) of test proctors/evaluators for each POST-required test

(D) a brief description of any learning activity (as defined in [Commission](#) Regulation 1001) that was presented beyond that required in the Training and Testing Specifications for Peace Officer Basic Courses

All documents must be submitted to the Commission no later than 10 calendar days following the ending date of the presentation. Subsequent to submission of these documents, the coordinator shall contact the Commission about needed corrections.

(h) Retention of Certification Documents

For any POST-certified course, a current copy of the documents required by [Commission](#) Regulations 1052(a) and (b) and 1059 (a) and (b) must be kept on file at the presenter's facility for inspection by POST.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1056. Annual Recertification.

Each POST-certified course shall be reviewed prior to July 1st by the presenter. Courses originally certified by POST in even years will be reviewed in even years and courses originally certified in odd years will be reviewed in odd years. The POST Electronic Data Interchange (EDI) will automatically place courses scheduled for review into modification on July 1st. During the modification process, POST staff shall review the course to evaluate the continuing need for the course, relevance of curriculum, and adherence to requirements for course certification per [Commission](#) Regulations 1052 and 1059, and course presentation per [Commission](#) Regulation 1055. The presenter shall submit the course to POST once the review/changes are complete. POST shall review the course in a timely manner for final approval. POST-developed multimedia training courses are automatically recertified and shall not receive a biannual review. Basic courses, as defined in Commission Procedure, ~~section~~ D-1 and Commission

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Regulation 1008 may be modified, by the Commission, biannually and are subject to review on that basis.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1057. Denial of Course Certification/Suspension/Decertification.

An action to deny certification, or to suspend or decertify a course may be taken by an Assistant Executive Director when:

- (a) There is no current demonstrated need for the course set forth in [Commission Regulation 1052](#) (a) or (b), or
- (b) There is no current demonstrated need for the basic course set forth in Commission Regulation 1059 (a) or (b), or
- (c) There is no longer a demonstrated need for the course, or
- (d) There is failure to comply with requirements set forth in [Commission Regulations 1052-1055](#) and 1059, or
- (e) There are other reasons warranting denial of certification/suspension/decertification as determined by the Commission.

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(c), Penal Code.

1058. Appeals Process.

- (a) Any action to deny certification, or to suspend or decertify a course may be appealed to the Executive Director.

.....

At an appeal hearing, the burden of proof is on the appellant to demonstrate to the Commission that error was committed by POST staff in its decision (refer to Commission Procedure, ~~section~~ D-16 for Commission Appeals Process).

The Executive Director shall notify the appellant in writing of the Commission's decision within 15 calendar days following the conclusion of the hearing.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(c), Penal Code.

1059. Requirements for Basic Course Certification.

(a) Instructor-Led Basic Course Training

Each request for certification of a basic course [i.e., Regular Basic Course (standard and modular formats), Specialized Investigators' Basic Course, ~~Public Safety Dispatchers' Basic Course~~, PC 832 Arrest and Firearms Course, and the Requalification Course] submitted to POST shall be evaluated in accordance with the following criteria:

.....

1060. Requirements for Verifying Successful Completion of a Non POST-Certified Course.

An individual who has successfully completed a non-POST-certified course specified in ~~PAM Section~~ [Commission Procedure D-2-3](#) may receive credit for the maximum hours of the course. Successful completion is defined as the award of a "Certificate of Completion" or a "Letter of Completion" issued by the training entity. The total number of hours credited for a course will be applied toward the Continuing Professional Training requirement.

To receive credit for non POST-certified course, the individual must submit to POST:

- (a) A copy of the Certificate of Course Completion (8 1/2 x 11 inches), or
- (b) A letter signed by the chief executive officer attesting to the successful completion of the course, and
- (c) A completed *Non POST-Certified Training Notification, POST 2-213 (Rev 04/2012)*.

A non POST-certified course is not eligible for reimbursement.

Note: Authority cited: Sections 13503, 13506 and 13510, Penal Code. Reference: Sections 13503, 13506 and 13510, Penal Code.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

1070. Minimum Training Standards for Instructors of POST-Certified Specialized Training.

(a) Minimum Training Standards

Instructors of any of the specialized subjects* listed in subsection 1070(b) shall successfully complete the corresponding training course listed in subsection 1070(b), or complete the equivalency process outlined in subsection 1070(c).

(1) Effective March 1, 2008, completion of the Academy Instructor Certification Course specified in [Commission](#) Regulation 1082 or passage of the AICC Equivalency Process specified in [Commission](#) Regulation 1009(c)(4) shall be a prerequisite to teaching any* of the specialized subjects listed in ~~Regulation-subsection~~ 1070(b) *when the subject is taught in the Regular Basic Course*.

*The following specialized subjects listed in ~~Regulation-subsection~~ 1070(b) are excluded: Institute of Criminal Investigation, Motorcycle Training, and Supervisory Leadership Institute.

(2) Presenters who employ instructors of specialized subjects shall attest, via the EDI Course Instructor Resume, that the instructor(s) meet the minimum training standard applicable to instructors as follows:

(A) Primary Instructors (defined in [Commission](#) Regulation 1001)

All primary instructors shall meet the minimum training standard prior to instructing in the specialized subject. (This also includes instructors of specialized instructor training courses.)

(B) Instructors (non-primary)

All non-primary instructors who on or after July 1, 2002, are 1) First assigned to instruct in a specialized subject area or 2) transfer to a different training institution and are assigned to instruct in a specialized subject area shall meet the minimum training standard prior to instructing in the specialized subject. (This also includes instructors of specialized instructor training courses.)

(C) Guest Speakers (defined in [Commission](#) Regulation 1001)

Guest speakers are exempt from the minimum training standard.

(b) Specialized Subjects and Training Course Requirement

The specialized subjects listed in the left column may be the subject of a stand-alone course or a specialized subject taught within a larger course.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

To satisfy the training course requirement, a POST-certified course must be a foundational-type instructor course and must meet the minimum content requirements specified in [Commission](#) Regulation 1082 [unless exempted by [Commission](#) Regulation 1082(c)]. For example, an “advanced” or “update” course will not satisfy the requirement. Generally, the POST-certified course must be the same title as the instructor course title listed in the “Training Course” column.

The minimum content requirements for the training courses listed in the right column below are specified in [Commission](#) Regulation 1082.

<i>Specialized Subject</i>	<i>Training Course (must meet minimum content requirements specified in Commission Regulation 1082).</i>
Arrest and Control Techniques	Arrest and Control Instructor or Defensive Tactics Instructor
Baton/Impact Weapons	Baton/Impact Weapons Instructor or Defensive Tactics Instructor
Chemical Agents	Chemical Agents Instructor
Defensive Tactics	Defensive Tactics Instructor or Arrest and Control Instructor
Diversionary Devices	Diversionary Devices Instructor
Driver Training (slow speed maneuvers)	Driver Awareness Instructor
Driver Training (performance driving, code 3, pursuit)	Driver Awareness Instructor and Driver Training Instructor

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and
Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Driver Training-Simulator	Driver Awareness Instructor, Driver Training Instructor and Driver Training Simulation Instructor
Electronic Weapons	Electronic Weapons Instructor
Firearms (<i>all firearms types</i>)	Firearms Instructor (<i>corresponding firearm type</i>)
First Aid/CPR	First Aid/CPR Instructor
Force Options Simulator	Force Options Simulator Instructor
Hazardous Materials	Hazardous Materials Train-the-Trainer
Institute of Criminal Investigation	Institute of Criminal Investigation Instructor
Less Lethal Weapons	Less Lethal Force Instructor
Motorcycle Training	Motorcycle Training Instructor
Physical Training (Basic Course)	Physical Training Instructor
Supervisory Course	Supervisory Course Instructor
Supervisory Leadership Institute	Supervisory Leadership Institute Instructor
Racial Profiling	Racial Profiling Instructor
Terrorism & Weapons of Mass Destruction (WMD) Awareness	Basic Course for Response Personnel (SEMS/NIMS/ICS)
Terrorism & Weapons of Mass Destruction (WMD) Awareness	ICS 300 & 400 Train-the-Trainer (SEMS/NIMS/ICS)
Terrorism & Weapons of Mass Destruction (WMD) Awareness	Law Enforcement Response to Terrorism (LERT) Instructor

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Terrorism & Weapons of Mass	Public Safety Communications Terrorism
Destruction (WMD) Awareness	Awareness Instructor Course
	(PSC-TAC)

(c) Equivalency Process

The training course specified in subsection 1070(b) may be satisfied through an equivalency evaluation performed by the employing presenter. An individual requesting an evaluation to meet the minimum training course standard shall submit to the presenter an expanded course outline for each course to be considered in the evaluation. The course outline(s) must specify the course title(s), training date(s), and training institution(s). Presenters will base their evaluations on a comparison of the submitted expanded course outline(s) against the minimum content requirements specified in [Commission](#) Regulation 1082. The employing presenter shall retain the documentation for approved equivalencies. Although presenters are not required to submit the documentation to POST, their attestation of equivalency is required, via the EDI Course Instructor Resume submitted to POST.

(d) Proof of Completed Training Course

.....

Note: Authority cited: Sections 13503, 13506 and 13519.12, Penal Code. Reference: Sections 13503(e), 13519.4 and 13519.12, Penal Code.

1080. PC 832, Arrest and Firearms Course Requalification.

(a) PC 832 Arrest and Firearms Course Requalification Requirement and Exemptions**(1) Three-Year Rule**

.....

(2) Exemptions to the Three-Year Rule

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

An individual who meets any of the following criteria listed below, as specified in Penal Code section 832(e)(2), is exempt from the PC 832 Course Requalification Requirement [refer to subsection 1080(a)]:

(A) Is returning to a management level law enforcement position at the second level of supervisor or higher.

(B) Has successfully completed Basic Course Requalification as provided for in [Commission](#) Regulation 1008.

(C) Has maintained proficiency by teaching the PC 832 Arrest and Firearms Course described in ~~PAM Section~~ [Commission Procedure](#) D-1.

.....

(b) Requalification Options

Requalification may be accomplished by one of two methods as follows:

(1) Repeating and successfully completing PC 832 training as a separately certified course or completing a larger POST-certified course which includes PC 832 training (i.e., the Regular Basic Course, Module III, Specialized Investigators' Basic Course, Basic Course Requalification Course) [for eligibility refer to [Commission](#) Regulation 1008(b)], or

(2) Demonstrating continued mastery of PC 832 training material by passing the tests enumerated in ~~PAM Section~~ [Commission Procedure](#) D-1. This can be accomplished through the completion of the PC 832 Requalification Testing Process [for eligibility refer to subsection 1080(c)].

(c) Eligibility for PC 832 Requalification Testing Process

.....

(d) PC 832 Requalification Testing Process

(1) Application

An individual seeking to requalify PC 832 training through the testing process shall submit a written request to a POST-approved PC 832 Requalification Testing presenter that includes:

(A) The individual's full name, mailing address, daytime phone number, and social security/POST identification number;

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(B) A copy of the individual's POST Profile or other verifiable documentation showing prior successful completion of a PC 832 Course. This documentation shall include the individual's name, the name of the presenting institution, the number of hours completed, and the ending date of the training;

(C) A certified check or money order payable to the presenter (refer to subsection 1080(d)(2) for fees);

(D) A criminal history clearance from the Department of Justice.*

*All requests to test for the firearms component from applicants who are not sponsored by a local or other law enforcement agency, or who are not peace officers employed by a state or local agency, department or district, shall include a criminal history clearance in compliance with PC 13511.5 prior to admission to firearms testing~~s~~. No firearms testing shall be administered to any applicant prior to receipt of the Department of Justice criminal history clearance form.

(2) Testing Fees

POST-approved PC 832 Requalification Testing presenters are authorized to charge fees for the administration of the POST-Constructed Comprehensive PC 832 Test, the PC 832 Arrest and Control Exercise Test, and the PC 832 Firearms Exercise Test. In addition to the initial testing fees, the presenter may charge fees for retesting. Failure to appear for requalification testing or retesting may result in forfeiture of those fee(s). Fees may vary by presenter. Fees shall not exceed actual test administration costs and are subject to POST audit.

(3) Requirements for Administering the Requalification Tests

Only POST-approved/authorized course presenters who have received training in the administration of the Requalification Tests and who agree to abide by the terms of a formal POST Test Use and Security Agreement shall administer and score the tests. All tests shall be administered and scored in accordance with the specified procedures listed below using POST minimum passing scores.

(A) All requalification applicants shall be tested at a POST-approved location within 90 days of notification of eligibility to take the requalification tests.

(B) At least 30 days in advance of testing, eligible requalification applicants shall be notified as to the specific date, time, and location of testing.

(C) Individuals desiring to be tested after failure to appear for a scheduled requalification test must reestablish eligibility to be tested by completing the requirements described in ~~Regulation~~subsection 1080(d)(1)(A)-(D).

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

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Note: Authority cited: Sections 832(f), 13503 and 13506, Penal Code. Reference: Sections 832(e)-(g), Penal Code.

1081. Minimum Standards for Legislatively Mandated Courses.

(a) Legislatively mandated courses, as specified in Commission Regulation 1005(f), pertain to training mandated by the Legislature for various kinds of peace officers and other groups for which the Commission has responsibility to establish minimum standards. The Commission may approve legislatively mandated courses that can be completed in fewer than the minimum hours. In such cases, the courses must be competency-based, where each student demonstrates mastery of clearly specified learning outcomes. Legislatively mandated courses shall meet the following minimum content and hours. [Commission](#) Regulations 1052-1056, and 1059 specify the requirements for certification and presentation of these courses.

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Arrest and Firearms - 64 Hours (Penal Code section 832) (Certified course; requirement satisfied by Basic Course.) Refer to ~~PAM-Section~~[Commission Procedure](#) D-1

.....

Basic (Regular) (Penal Code section 832.3) (Certified Course) Refer to ~~PAM Section~~[Commission Procedure](#) D-1

.....

High-Speed Vehicle Pursuit Training - 1 Hour Minimum Annually. [Penal Code ~~s~~[Section](#) 13519.8(a)-(e)]

.....

Human Trafficking Training - 2 Hours (Penal Code [section](#) 13519.14)

.....

Law Enforcement Response to Terrorism (LERT) - 8 Hours (Penal Code ~~s~~[Section](#) 13519.12)

.....

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Reserve Peace Officer (Penal Code section 832.6) (Certified Course; requirement satisfied by the Basic Course.) See [Commission](#) Regulation 1007.

.....

Sexual Harassment - 2 Hours [Penal Code [s](#)Section 13519.7(c)]

.....

Stalking Course - 2 Hours (Penal Code [s](#)Section 13519.05)

.....

The Advanced Officer Course described in [PAM Section](#)[Commission Procedure](#) D-2 shall satisfy the minimum training required by Penal Code section 13510.5.

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Note: Authority cited: Sections 831.4, 13503, 13506, 13510, 13511.3, 13515, 13515.27, 13515.28, 13517.7, 13519(f), 13519.4, 13519.8, 13519.12, 13519.14 and 13778, Penal Code. Reference: Sections 629.50, 830.33, 831.4, 832, 832.1, 832.2, 832.3, 832.6, 872(b), 13503(e), 13510, 13510.5, 13511.3, 13515, 13515.25, 13515.27, 13515.28, 13515.55, 13516, 13517, 13517.7, 13519, 13519(e), 13519.1, 13519.2, 13519.3, 13519.4, 13519.6, 13519.8, 13519.12, 13519.14, 13778, 22820, 22835 and 33220(b), Penal Code; Sections 40600 and 40802, Vehicle Code; Section 25755, Business and Professions Code; Section 1797.187, Health and Safety Code; Section 14502, California Corporations Code; and Section 5150, Welfare and Institutions Code.

1082. Minimum Content Requirements for Instructor Courses.

(a) Minimum Course Content

The instructor courses listed in [Commission](#) Regulations 1009 and 1070, and in subsection 1082(d), shall meet the minimum content requirements as specified in subsection 1082(d). [Commission](#) Regulations 1052-1056, and 1059 specify the requirements for certification and presentation of these courses. Effective March 1, 2008, completion of the Academy Instructor Certification Course specified in subsection 1082(d) or passage of the AICC Equivalency Process specified in [Commission](#) Regulation 1009(c)(4) shall be a prerequisite to teaching any* of the specialized subjects listed in [Commission](#) Regulation 1070(b) when the subject is taught in the Regular Basic Course, in addition to the requirement to complete the required instructor course listed in subsection 1082(d).

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

*The following instructor courses listed in [Commission](#) Regulation 1070(b) are excluded from the AICC completion requirement: Institute of Criminal Investigation (ICI) Instructor, Motorcycle Training Instructor, Supervisory Course Instructor, and Supervisory Leadership Institute (SLI) Instructor courses.

(b) Additional Requirements

Requirements for certification and presentation of these courses are specified in [Commission](#) Regulations 1052-1056, and 1059. Additional requirements for the Academy Instructor Certification Course are specified in [Commission](#) Regulation 1009.

(c) POST-certified Courses

A POST-certified course by the same title as the instructor training course specified in [Commission](#) Regulation 1070(b) and which began prior to July 1, 2002, shall be deemed as meeting the minimum content requirement. POST-certified courses beginning on or after July 1, 2002, shall be evaluated by the course presenter for compliance with the minimum course content specified in subsection 1082(d).

(d) Instructor Courses and Minimum Content

The instructor courses listed below (either POST-certified and beginning after July 1, 2002, or courses used in an equivalency process), shall meet minimum content requirements as follows:

Arrest and Control Instructor

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Note: Authority cited: Sections 13503, 13506 and 13519.12, Penal Code. Reference: Sections 13503(e), 13519.4 and 13519.12, Penal Code.

1083. Minimum Content Requirements for Academy Staff Courses.

(a) Minimum Course Content

The POST-certified courses listed in this regulation, which is responsive to [Commission](#) Regulation 1071, shall meet the minimum content requirements as stated below:

(1) Academy Director/Coordinator Course

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Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Sections 13503(e) and 13519.4, Penal Code.

1084. Standardized POST Training Curriculum.

To promote the effectiveness of law enforcement training, this regulation establishes the minimum required topics and the minimum hours for specific, non-mandated training courses. Training courses may exceed these topics and hours.

(a) Electronic Weapons - 4 Hours Minimum

.....

(b) The following SWAT Courses meet the content recommendations of Penal Code section 13514.1 for SWAT training of peace officers.

Special Weapons and Tactics Team Training (Basic Course) - 80 Hours (Penal Code [Section 13514.1](#))

(1) Introduction

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Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Sections 13503(e) and 13514.1, Penal Code.

1950. Peace Officer Selection Requirements.

(a) Peace Officer Selection Requirements

The purpose of these regulations is to implement the minimum peace officer selection standards set forth in California Government Code section 1031 and as authorized by California Penal Code section 13510. Peace officer training requirements are addressed separately in Commission Regulations 1005 and 1007. All POST documents and forms mentioned in these regulations are available on the POST website (www.post.ca.gov).

(1) Every POST-participating department and/or agency (hereinafter referred to as “department”) shall ensure that every “*peace officer candidate*”, as defined in subsection 1950(b), satisfies all minimum selection requirements specified in the following regulations unless waived by the Commission on a case by case basis. Statutory requirements in these regulations cannot be waived by the Commission.

- Reading and Writing Ability Assessment ([Commission Regulation 1951](#))

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

- Oral Interview ([Commission](#) Regulation 1952)
- Background Investigation ([Commission](#) Regulation 1953)
- Medical Evaluation ([Commission](#) Regulation 1954)
- Psychological Evaluation ([Commission](#) Regulation 1955)

(2) All requirements specified in these regulations shall be satisfied prior to the date of employment. For purposes of these regulations, “date of employment” is defined as date of appointment as a peace officer or, at the department's discretion, the date the candidate is hired as a trainee and enrolled in a POST-certified basic course.

(b) Peace Officer Candidate Definition

For purposes of these regulations, a “*peace officer candidate*” is any individual, regardless of rank or Penal Code classification, who applies for a peace officer position with a POST-participating department, regardless of the individual's prior law enforcement experience either at that department or at a different department within the same city, county, state or district.

(c) Exceptions

For purposes of these regulations, peace officers described in this section are not considered “candidates” and are therefore exempted from [Commission](#) Regulations 1951-1955.

.....

(3) Publicly elected peace officers are exempted from [Commission](#) Regulations 1951-1955.

(d) Adoption of Additional Requirements and/or Higher Standards

The requirements described herein serve as minimum selection requirements. Per Government Code section 1031(g) and Penal Code section 13510(d), the adoption of more rigorous requirements, higher standards, additional assessments and/or more in-depth evaluations than those stated in these regulations is at the discretion of the employing department.

Note: Authority cited: Sections 1030, 1031 and 1031.5, Government Code; Section 2267, Vehicle Code; and Sections 13503, 13506 and 13510, Penal Code. Reference: Sections 1029, 1030, 1031, 1031.5 and 12900 et seq., Government Code; Sections

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

2267 and 12500, Vehicle Code; Sections 29805 and 13510, Penal Code; and Title 18 Section 922(d)(9), US Code.

1953. Peace Officer Background Investigation.

(a) Government Code Mandate

.....

(f) Background Investigation Updates

(1) Eligibility

(A) If a peace officer candidate was initially investigated in accordance with all current requirements and the results are available for review, a background investigation update, as opposed to a complete new background investigation, may be conducted for either of the following circumstances:

1. The peace officer candidate is being reappointed to the same POST-participating department. Per [Commission](#) Regulation 1950(c)(1)(C), a background investigation update on a peace officer who is reappointed within 180 days of voluntary separation is at the discretion of the hiring authority.

2. The peace officer candidate is transferring, without a separation, to a different department; however, the new department is within the same city, county, state, or district that maintains a centralized personnel and background investigation support division.

(B) At the discretion of the hiring authority, if an interim police chief was initially investigated by a California POST participating department in accordance with all current requirements and the background file has been determined compliant by POST, an updated background investigation, as opposed to a complete new background investigation, may be conducted provided the following three conditions are met:

1. The results of the initial background investigation are available and have been reviewed by the hiring authority,

2. The initial background investigation was conducted within the past five years, and

3. The individual has served as an interim police chief within the last 24 months.

The retention of all background investigation records, including the initial and updated background investigations, shall be the responsibility of the hiring authority.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(2) Update Requirements

(A) A new personal history statement [~~Regulation~~ [subsection](#) 1953(c)] with updated information covering the period from the last personal history statement to the current date shall be completed by the peace officer candidate.

(B) The department shall conduct investigations of all new information reported by the candidate on the new personal history statement.

1. For candidates reappointed to the same department per ~~Regulation~~ [subsection](#) 1953(f)(1)(A)1., the new background investigation shall cover the period since the candidate separated from the department.

2. For candidates transferring, without a separation, to a different department within the same city, county, state, or district per ~~Regulation~~ [subsection](#) 1953(f)(1)(A)2., or interim chiefs who meet the requirements of ~~Regulation~~ [subsection](#) 1953(f)(1)(B), the new background investigation shall cover the period since the date the previous background investigation was completed.

(C) Any area of investigation for which there is updated information shall be addressed in the updated background investigation. This shall minimally include a new: 1) Local Criminal Record Check, 2) State and National Criminal Check, unless there is written attestation that the candidate was never removed from the department's peace officer files of the DOJ or FBI, 3) Driving Record Check, and 4) Credit Record Check.

(D) Updated background investigation documentation shall be maintained with the initial background investigation documents.

(E) If the original background investigation was conducted within one year from the date of reappointment, it is not necessary to update criminal record checks, driving record check, or credit check.

(g) Documentation and Reporting

(1) Background Narrative Report

.....

(3) Information Access

The narrative report and any other relevant background information shall be shared with the psychological evaluator [[Commission](#) Regulation 1955(e)(3)]. This information shall also be shared with others involved in the hiring process, such as screening physicians, if it is relevant to their respective evaluations.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

This information must be furnished to those conducting background investigations of peace officer candidates on behalf of other law enforcement departments except as specifically provided by statute (Government Code section 1031.1, Government Code section 6250 et seq, Labor Code section 1050, Labor Code section 1054, O'Shea v. General Telephone Co. (1987) 193 Cal. App 3d 1040). This information shall only be utilized for investigative leads and the information shall be independently verified by the prospective department to determine the suitability of the peace officer candidate.

Note: Authority cited: Sections 1030, 1031, 1031.2 and 1031.5, Government Code; Section 2267, Vehicle Code; and Sections 13503, 13506 and 13510, Penal Code. Reference: Sections 1029, 1030, 1031, 1031.2, 1031.5 and 12900 et seq., Government Code; Sections 2267 and 12500, Vehicle Code; Sections 13510 and 29805, Penal Code; and Title 18 Section 922(d)(9), US Code.

1954. Peace Officer Medical Evaluation.

(a) Government Code Mandate/Evaluator Requirements

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(d) Required Sources of Information for the Medical Evaluation

The medical evaluation shall include a review by the screening physician of the following sources of information prior to making a determination about the candidate's medical suitability.

(1) Job Information

Job information shall consist of the peace officer duties, powers, demands, and working conditions provided by the department per ~~Regulation~~ [subsection](#) 1954(c).

(2) Medical History Statement.

Prior to the medical evaluation, every peace officer candidate shall complete, sign and date a medical history statement. The *POST Medical History Statement - Peace Officer*, POST 2-252 (Rev. 02/2013) can be used for this purpose, or an alternative form that includes inquiries about past and current medical conditions and procedures, physical symptoms, limitations, restrictions, and the use of medications and drugs.

(3) Medical Records

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Medical records shall be obtained from the candidate's treating physician or other relevant health professional, if warranted and obtainable. This information may be provided by the candidate or, with written authorization from the candidate (Civil Code section 56.11), may be obtained directly from the health professional.

(e) Medical Evaluation Reporting Requirements

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Note: Authority cited: Section 1031, Government Code; Sections 13503, 13506 and 13510, Penal Code. Reference: Section 56.11, Civil Code; Section 1031, Government Code; and Section 13510, Penal Code.

1955. Peace Officer Psychological Evaluation.

(a) Government Code Mandate/Evaluator Requirements

Every peace officer candidate shall be evaluated to determine if the candidate is free from any emotional or mental condition that might adversely affect the exercise of the powers of a peace officer [Government Code section 1031(f)], and to otherwise ensure that the candidate is capable of withstanding the psychological demands of the position.

(1) The psychological evaluation shall be conducted by either of the following:

(A) A physician and surgeon who holds a valid California license to practice medicine, has successfully completed a postgraduate medical residency education program in psychiatry accredited by the Accreditation Council for Graduate Medical Education, and has at least the equivalent of five full-time years of experience in the diagnosis and treatment of emotional and mental disorders, including the equivalent of three full-time years accrued after completion of the psychiatric residency program.

(B) A psychologist licensed by the California Board of Psychology who has at least the equivalent of five full-time years of experience in the diagnosis and treatment of emotional and mental disorders, including the equivalent of three full-time years accrued post-doctorate.

(2) The psychological evaluator (hereinafter referred to as "evaluator") shall be competent in the conduct of preemployment psychological screening of peace officers. The required areas of competence, as defined in the *POST Peace Officer Psychological Evaluator Competencies* (Competencies), are herein incorporated by reference. The Competencies are contained and defined in Chapter 3 of the *POST Peace Officer Psychological Screening Manual (2018)*.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(3) The evaluator must complete a minimum of 12 hours biennially of POST-approved continuing professional education per ~~Commission Regulation~~[subsection](#) 1955(b).

(4) The evaluator shall conduct the examination on behalf of and for the benefit of the employing department.

(b) Continuing Professional Education (CPE)

(1) CPE Course Requirement

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(3) Evaluator CPE Requirement

(A) All evaluators must complete the POST-developed Peace Officer Psychological Screening Manual on-line exam prior to conducting preemployment psychological screening. Incumbent evaluators must meet this requirement no later than July 1, 2019.

(B) Effective September 1, 2014, evaluators must complete 12 hours of POST-approved CPE every license renewal cycle. For partial cycles, CPE hours are prorated at .5 hours per month, based on the evaluator's license renewal date. The POST CPE requirement must be met no later than the evaluator's license renewal date. Additional CPE hours above the 12 hour minimum do not count toward the next two-year cycle.

(C) The evaluator may satisfy no more than 75% [up to nine (9) hours] of the POST CPE requirement through independent learning that meets ~~Regulation~~[subsection](#) 1955(b)(1). Independent learning includes, but is not limited to, courses delivered via the Internet, CD-ROM, satellite downlink, correspondence, and home study.

(4) Verification of Course Completion

To verify compliance with ~~Regulation~~[subsection](#) 1955(a)(3), the evaluator must submit a psychological evaluator profile request to POST via the electronic CPE Tracking System and provide verification of course completion.

(A) Evaluator Information

The profile request must include the evaluator's name and contact information; license # and renewal date; and additional information (curriculum vitae, professional website URL), if available.

(B) Course Information

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Once the profile is approved, the evaluator can request approval of CPE course completion through the on-line CPE Tracking System. The request must be accompanied by official documentation of course completion, such as completion certificate, roster, and/or other official education or training records.

A list of evaluators and their contact information is available on the POST website (www.post.ca.gov).

(c) Timing of the Psychological Evaluation

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(e) Required Sources of Information for the Psychological Evaluation

The psychological evaluation shall include a review by the evaluator of the following sources of information prior to making a determination about the candidate's psychological suitability.

(1) Job Information

Job information shall consist of the peace officer duties, powers, demands, and working conditions provided by the department per subsection 1955(d)(1).

(2) Written Assessments

Written assessments shall consist of a minimum of two written psychological instruments. One of these instruments shall be designed and validated to identify patterns of abnormal behavior; the other instrument shall be designed and validated to assess normal behavior. Both instruments shall have documented evidence of their relevance for evaluating peace officer suitability. Together, the instruments shall provide information about each candidate related to: (1) freedom from emotional and/or mental conditions that might adversely affect the exercise of the powers of a peace officer, and (2) psychological suitability per the POST Psychological Screening Dimensions [refer to subsection 1955(d)(2)].

The psychological assessments shall be interpreted using appropriate, authorized test publisher scoring keys. If mail-order, internet-based, or computerized test interpretations are used, the evaluator shall verify and interpret the individual results.

(3) Personal History Information

Personal history information includes the candidate's relevant work, life, and developmental history based on information collected during the background investigation [[Commission](#) Regulation 1953(g)(3)]. This information may be augmented

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

by responses on a personal history questionnaire collected as part of the psychological evaluation.

(4) Psychological Interview

A psychological interview shall be administered to each peace officer candidate subsequent to a review and evaluation of the results of the written assessments [~~Regulation-subsection~~ 1955(e)(2)] and the candidate's personal history information [~~Regulation-subsection~~ 1955(e)(3)]. Sufficient interview time shall be allotted to address all issues arising from the reviewed information and other issues that may arise during the interview.

(5) Psychological Records

Psychological records and relevant medical records shall be obtained from the candidate's treating health professional, if warranted and obtainable. This information may be provided by the candidate, or, with written authorization from the candidate (Civil Code section 56.11), may be obtained directly from the health professional.

(f) Psychological Evaluation Reporting Requirements

.....

(g) Second Opinions

(1) A candidate who is found psychologically unsuitable has the right to submit an independent evaluation for consideration before a final determination of disqualification is made [2 California Code of Regulations section 11071(b)(2)]. Consideration should include determining whether the second opinion evaluator meets the requirements set forth in Government Code section 1031(f) and ~~Regulation-subsection~~ 1955(b).

(2) When a candidate notifies the department that s/he is seeking an independent opinion, the department shall make available the peace officer duties, powers, demands, and working conditions and the requirements specified in Commission Regulation 1955. Other information, such as specific procedures or findings from the initial evaluation, may be shared with the second-opinion evaluator at the discretion of the department. The means for resolving discrepancies in evaluations is at the discretion of the department, consistent with local personnel policies and/or rules.

Note: Authority cited: Section 1031, Government Code; Sections 13503, 13506 and 13510, Penal Code. Reference: Section 56.11, Civil Code; Section 1031, Government Code; and Section 13510, Penal Code.

1956. Public Safety Dispatcher Selection Requirements.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(a) The purpose of these regulations is to set forth the minimum public safety dispatcher selection standards as authorized by California Penal Code section 13510(c). Public safety dispatcher training requirements are addressed separately in Commission Regulation 1018(c). All POST documents and forms mentioned in these regulations are available on the POST website (www.post.ca.gov).

(1) Every department and/or independent communications agency (hereinafter referred to as “department”) that participates in the POST Public Safety Dispatcher Program shall ensure that every “*public safety dispatcher candidate*” as defined in subsection 1956(b) satisfies all minimum selection requirements specified in the following regulations:

- Verbal, Reasoning, Memory, and Perceptual Abilities Assessment ([Commission Regulation 1957](#))
- Oral Communication Assessment ([Commission Regulation 1958](#))
- Background Investigation ([Commission Regulation 1959](#))
- Medical Evaluation ([Commission Regulation 1960](#))

(2) All requirements specified in these regulations shall be satisfied prior to the date of appointment as a public safety dispatcher.

(b) Public Safety Dispatcher Candidate Definition

For purposes of these regulations, a “public safety dispatcher candidate” is any individual who applies for a full-time or part-time position that involves receiving emergency calls for law enforcement service and/or dispatching law enforcement personnel. This includes any individual who applies for a public safety dispatcher position with a POST-participating department regardless of the individual's prior public safety dispatcher experience either at that department or a different department within the same city, county, state or district.

(c) Exceptions

For purposes of these regulations, individuals described in this section are not considered “public safety dispatcher candidates” and are therefore exempted from [Commission Regulations 1957-1960](#).

(1) The department has sole responsibility for determining what, if any, assessments are necessary for a public safety dispatcher who:

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Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Note: Authority cited: Sections 13503, 13506 and 13510, Penal Code. Reference: Section 13510, Penal Code.

1959. Public Safety Dispatcher Background Investigation.

(a) Requirement

.....

(f) Background Investigation Updates

(1) Eligibility

(A) If a public safety dispatcher was initially investigated in accordance with all current requirements and the results are available for review, a background investigation update, as opposed to a complete new background investigation, may be conducted for either of the following circumstances:

1. The public safety dispatcher candidate is being reappointed to the same POST-participating department, or
2. The public safety dispatcher candidate is transferring, without a separation, to a different department; however, the new department is within the same city, county, state, or district that maintains a centralized personnel and background investigation support division.

(2) Update Requirements

(A) A new personal history statement [~~Regulation~~ [subsection](#) 1959(c)] with updated information covering the period from the last personal history statement to the current date shall be completed by the public safety dispatcher candidate.

(B) The department shall conduct investigations of all new information reported by the candidate on the new personal history statement.

1. For candidates who are being reappointed to the same department per ~~Regulation~~ [subsection](#) 1959(f)(1)(A)1., the new background investigation shall cover the period since the candidate separated from the department.

2. For candidates who are transferring, without a separation, to a different department within the same city, county, state, or district per ~~Regulation~~ [subsection](#) 1959(f)(1)(A)2., the new background investigation shall cover the period since the date the previous background investigation was completed.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(C) Any area of investigation for which there is updated information shall be addressed in the updated background investigation. This shall minimally include a new: 1) Local Criminal Record Check, 2) State and National Criminal Check, unless there is written attestation that the candidate was never removed from the department's personnel files of the DOJ or FBI, 3) Driving Record Check, and 4) Credit Record Check.

(D) Updated background investigation documentation shall be maintained with the initial background investigation documents.

(E) If the original background investigation was conducted within one year from the date of reappointment, it is not necessary to update criminal record checks, driving record check, or credit check.

(g) Documentation and Reporting

(1) Background Narrative Report

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Note: Authority cited: Sections 13503, 13506 and 13510, Penal Code. Reference: Section 13510, Penal Code.

1960. Public Safety Dispatcher Medical Evaluation.

(a) Evaluator Requirements

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(d) Required Sources of Information for the Medical Evaluation

The medical evaluation shall include a review of the following sources of information prior to making a determination about the candidate's medical suitability.

(1) Job Information

Job information shall consist of the public safety dispatcher duties, demands, and working conditions provided by the department per ~~Regulation~~ [subsection](#) 1960(c).

(2) Medical History Statement

Prior to the medical evaluation, every public safety dispatcher candidate shall complete, sign and date a medical history statement. The POST Medical History Statement - Public Safety Dispatcher, POST 2-264 (12/2011) can be used for this purpose, or an alternative form that includes inquiries about past and current medical conditions and

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

procedures, physical symptoms, limitations, restrictions, and the use of medications and drugs.

(3) Medical Records

Medical records shall be obtained from the candidate's treating physician or other relevant health professional, if warranted and obtainable. This information may be provided by the candidate, or, with written authorization from the candidate (California Civil Code section 56.11), may be obtained directly from the health professional.

(e) Medical Evaluation Reporting Requirements

(1) A medical suitability declaration shall be submitted to the department that includes the following information:

(A) The physician's, printed name, contact information and medical license number,

(B) The candidate's name,

(C) The date the evaluation was completed, and

(D) A statement, signed by the physician, affirming that the candidate was evaluated in accordance with ~~subsection~~ [Commission Regulation](#) 1960. The statement shall include a determination of the candidate's medical suitability for performing as a public safety dispatcher.

(2) The department shall maintain the medical suitability declaration in the candidate's background investigation file; the declaration shall be available to POST during compliance inspections.

(3) The physician shall provide any additional information to the department that is necessary and appropriate for the hiring department, such as the candidate's job-relevant functional limitations, reasonable accommodation requirements, and potential risks posed by detected medical conditions. All information deemed medical in nature shall be maintained as a confidential medical record, separate from the background investigation file.

(4) The POST Medical Examination Report - Public Safety Dispatcher, POST 2-265 (2018) is available for use in reporting this information; however, its use is discretionary.

(5) Information from the medical evaluation may be provided to others involved in the hiring process, if it is relevant to their respective determinations of candidate suitability.

(f) Second Opinions

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

‘A candidate who is found medically unsuitable has the right to submit an independent evaluation for consideration before a final determination of disqualification is made [2 California Code of Regulations section 11071(b)(2)]. When a candidate notifies the department that s/he is seeking an independent opinion, the department shall make available the public safety dispatcher duties, demands, and working conditions and the medical screening requirements specified in Commission Regulation 1960. Other information, such as specific procedures or findings from the initial evaluation, may be shared with the second-opinion evaluator at the discretion of the department. The means for resolving discrepancies in evaluations is at the discretion of the department, consistent with local personnel policies and/or rules.

Note: Authority cited: Sections 13503, 13506 and 13510, Penal Code. Reference: Section 13510, Penal Code; Sections 12900 et seq., 12940 and 12946, Government Code; Section 56.11, Civil Code; and 42 USC 12101.

Commission Procedure D-1, Basic Training

Purpose

1-1. Basic Training

This Commission procedure implements the training and testing requirements which relate to basic training as required in [Commission](#) Regulations 1005(a), 1007(a), and 1018(d). Basic training includes the Regular Basic Course, Specialized Investigators' Basic Course, Public Safety Dispatchers' Basic Course, Coroners' Death Investigation Course, and PC 832 Arrest and Firearms Course.

Training Requirements

1-2. General Requirements for All Basic Training

The minimum standards for basic training are described in ~~Sections~~ [subsections](#) D-1-3 to D-1-7. Requirements for certification and presentation of courses are specified in [Commission](#) Regulations 1052 through 1056 [and 1059](#). Instructional methodology is at the discretion of individual course presenters unless otherwise specified in the Training and Testing Specifications for Peace Officer Basic Courses or the Training Specifications for the Public Safety Dispatchers' Basic Course. Requirements for reporting successful course completion are specified in [Commission](#) Regulation 1055(~~jq~~)(4).

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Regular Basic Course (RBC)

1-3. Regular Basic Course Terminology and Requirements

The terms related to the Regular Basic Course formats and included in the Training and Testing Specifications for Peace Officer Basic Courses are defined in ~~Section~~ [subsection](#) D-1-3(a). Requirements for the delivery formats are specified in ~~Section~~ [subsection](#) D-1-3(d), standard format; and ~~Section~~ [subsection](#) D-1-3(e), modular format.

(a) Regular Basic Course Terminology

(1) Learning Domain

.....

(7) Delivery Formats

The formats for delivering the Regular Basic Course include the standard format and the modular format.

(A) Standard Format

The Regular Basic Course - standard format is delivered in a one-part instructional sequence. Testing and training requirements are prescribed in ~~Section~~ [subsection](#) D-1-3(d). Except as provided for in ~~Section~~ [subsection](#) D-1-3(b), the course shall be delivered by a single academy.

(B) Modular Format

The Regular Basic Course - modular format is composed of three modules: III, II, and I. Completion of all three modules satisfy the Regular Basic Course training requirement. Training and testing requirements are prescribed in ~~Section~~ [subsection](#) D-1-3(e). Module I shall be delivered by an academy. Except as provided for in ~~Section~~ [subsection](#) D-1-3(b), all modules do not have to be delivered by the same presenter or academy.

(8) Test

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Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(9) Test-Use and Security Agreement

An accepted agreement between a training presenter and POST that identifies the terms and conditions under which a presenter may acquire and use specific POST-constructed comprehensive, scenario, and exercise tests. Failure to comply with the terms and conditions of such agreement is grounds for decertification in accordance with Commission Regulation 1057.

(10) Test Administration and Security Policy

Written procedures established by each presenter as specified in the POST Basic Courses Test Management and Security Protocols. In accordance with [Commission Regulation 1057](#), the failure to establish written procedures consistent with and/or to comply with the requirements of these protocols is grounds for decertification.

(11) Remedial Training

A period of time in which the presenter provides specific instruction to reinforce the required concepts and/or skills after a student has failed an initial test.

(12) Scenario Demonstration

An academy-developed task-simulation activity designed to provide students the opportunity to practice and improve the competencies that underlie the Basic Course Scenario Tests.

(b) Single Presenter

Each course presentation shall be completed under the sponsorship of one presenter unless POST has approved a contractual agreement for multiple presenters to deliver the training (e.g., EVOC). In the Modular Format, each module is a separate course presentation. Students do not have to take all modules through the same presenter.

(c) Exceeding Minimum Standards

POST has established minimum, statewide training standards for the Regular Basic Course in its two delivery formats. Academies and presenters are permitted to exceed those minimum standards where local conditions may justify additional training requirements or higher performance standards than those established by POST. This may include, but is not limited to, the use of higher minimum passing scores on POST-constructed tests.

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Regular Basic Course - Standard Format

(d) RBC-Standard Format-Training, Testing, and Hourly Requirements

The training, testing, and hourly requirements in this section apply to the RBC-standard format [defined in ~~Section~~ [subsection](#) D-1-3(a)(7)(A)].

(1) Training Requirements

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Regular Basic Course - Modular Format

(e) RBC-Modular Format - Prerequisites, Training, Testing, and Hourly Requirements

The prerequisites, training, testing, and hourly requirements in this section apply to the RBC-modular format [as defined in ~~Section~~ [subsection](#) D-1-3(a)(7)(B)].

(1) Prerequisites

Academies/presenters of Modules III, II, or I shall require proof, to the training presenter's satisfaction, that the prerequisites for the pertinent module have been satisfied prior to admitting an individual to the module.

(A) Module II

The prerequisites for the Module II are the following:

1. Successful completion of Module III.
2. Current (within the last 3 years) in PC 832 Arrest and Firearms training requirements. Training must be current in conformance with the requirements of [Commission](#) Regulation 1080.
3. Passage of the POST-Constructed Comprehensive Module III Test within the preceding 12 months.

(B) Module I Prerequisites for Module I are the following:

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

1. Successful completion of Modules III and II.
2. Current (within the last 3 years) in PC 832 Arrest and Firearms training requirements. Training must be current in conformance with the requirements of [Commission Regulation 1080](#).
3. Passage of the POST-Constructed Comprehensive Module II Test within the preceding 12 months.

(2) Training Requirements

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Specialized Investigators' Basic Course (SIBC)

1-4. Specialized Investigators' Basic Course Terminology and Requirements

The terms related to the SIBC and included in the Training and Testing Specifications for Peace Officer Basic Courses are defined in [Section-subsection D-1-4\(d\)](#). Testing, training, and hourly requirements are described in [Section-subsection D-1-4\(d\)](#).

(a) Specialized Investigators' Basic Course Terminology

(1) Learning Domain

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Public Safety Dispatchers' Basic Course

1-5. Public Safety Dispatchers' Basic Course Definitions and Requirements

The terms used to describe testing and training requirements are defined in [Section-subsection D-1-5\(a\)](#). Testing and training requirements are described in [Section-subsection D-1-5\(b\)](#). Testing, training, content, and hourly requirements are provided in detail in Training Specifications for the Public Safety Dispatchers' Basic Course. Requirements for reporting successful course completion are contained in Commission Regulation 1055(j)(4).

(a) Definitions of Terms Used to Describe Testing and Training Requirements

(1) Learning Domain

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

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Coroners' Death Investigation Course

1-6. Coroners' Death Investigation Course

The Coroners' Death Investigation Course contains the following Functional Areas and minimum hours. This course partially fulfills the minimum basic training required under [Commission Regulation 1005\(a\)\(4\)](#) for peace officer members of Coroners' Offices. With prior POST approval, flexibility shall be granted to adjust hours between functional areas.

Functional Areas:

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PC 832 Arrest And Firearms Course

1-7. PC 832 Arrest and Firearms Course Terminology and Requirements

The terms related to the PC 832 Arrest and Firearms Course and included in the Training and Testing Specifications for Peace Officer Basic Courses are defined in [Section-subsection D-1-7\(a\)](#). The requirements described in this section are for separately certified PC 832 Arrest and Firearms Courses only. The PC 832 training is presented as two components and individuals may elect to complete Arrest, Firearms, or both. Training, testing, and hourly requirements are described in [Section-subsection D-1-7\(d\)](#).

(a) PC 832 Arrest and Firearms Course Terminology

(1) Learning Domain

.....

(7) Test Administration and Security Policy

Written procedures established by each presenter as specified in the POST Basic Courses Test Management and Security Protocols. In accordance with [Commission Regulation 1057](#), the failure to establish written procedures consistent with and/or to comply with the requirements of these protocols is grounds for decertification.

(8) Remedial Training

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

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Commission Procedure D-3, Supervisory Course

Purpose

3-1. Specifications for the Supervisory Courses

This Commission procedure implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(b) for Supervisory Training.

Content

3-2. Supervisory Course Subjects

.....

Commission Procedure D-4, Management Course

Purpose

4-1. Specifications for Management Courses

This Commission procedure implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(c) for Management Training.

Content

4-2. Management Course

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Commission Procedure D-5, Executive Development Course

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Purpose

5-1. Specification for Executive Development Courses

This Commission procedure implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(e) which relate to Executive Development.

Content and Minimum Hours

5-2. Executive Development Course Subjects and Minimum Hours

.....

Commission Procedure D-6, Technical Course

Purpose

6-1. Specifications for Technical Courses

This Commission procedure implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(f) for Technical Training.

Content and Minimum Hours

6-2. Technical Courses Subjects and Minimum Hours

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Commission Procedure D-8, Seminars

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Purpose

8-1. Specifications for Seminars

This Commission procedure implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(h) for Seminars.

Seminar Design and Minimum Hours

8-2. Seminar Design and Minimum Hours

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Commission Procedure D-9, Field Management Training

Purpose

9-1. Field Management Training

This Commission procedure implements that portion of the minimum standards for training established in [Commission](#) Regulation 1005(e) for Field Management Training. Field Management Training is a training technique designed to assist in the development and implementation of procedural and operational changes, or in the solution of specific problems within law enforcement agencies which cannot be addressed by other available training programs. The Commission provides for financial assistance to participating agencies to send their personnel to other law enforcement agencies or places in California having outstanding programs in order to observe or to participate in on-the-job training.

Participation

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Commission Procedure D-13, Field Training

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Purpose

13-1. Purpose

This Commission procedure implements the process for requesting approval of Field Training Programs established by law enforcement agencies pursuant to [Commission Regulation 1004](#). It also establishes the minimum content and curriculum requirements for the Field Training Program, Field Training Officer Course, Field Training Supervisor/Administrator/Coordinator (SAC) Course, and Field Training Officer Update Course.

Specific Requirements

13-2. Field Training Program Description and Approval Process

[Commission](#) Regulation 1005(a)(1) specifies the basic training requirements for peace officers as successful completion of the Regular Basic Course and a POST-Approved Field Training Program. The Field Training Program is designed to provide a training continuum which integrates the acquired knowledge and skills from the Regular Basic Course with the practical application of general law enforcement uniformed patrol services. Field Training Programs approved by POST are restricted to supervised field training provided to peace officers after they have completed the Regular Basic Course. This field training does not extend to persons serving in ride-along, observer capacities.

Any department seeking approval of their Field Training Program shall submit a Field Training Program package (described in (a) below) along with an application POST-Approved Field Training Application, POST 2-229 signed by the department head. Prior to the submission of a package and application, a review should be made of the department's present policies, practices, and structured learning content versus POST's minimum standards/requirements for an approved Field Training Program as stated in [Commission](#) Regulation 1004 and section 13-3 below. Where needed, the department shall make changes to comply with the POST minimum standards/requirements. All applicants shall be notified in writing within 30 working days regarding the completeness of the package and application. A decision for approval shall be reached within 45 working days from the date the completed application is received. If a department's Field Training Program is disapproved, the department shall, within 60 days, resubmit an application for approval upon correction of the deficient areas outlined in the disapproval letter.

(a) A Field Training Program package submitted for approval shall minimally include:

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(1) A written description of the department's specific selection process for Field Training Officers;

(2) An outline of the training proposed for department trainees;

(3) a written description of the evaluation process for trainees and Field Training Officers;

and,

(4) Copies of supporting documents (i.e., field training guides, learning matrixes, policies and procedures, and evaluation forms).

13-3. Field Training Program Minimum Content Requirements

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13-4. Field Training Officer Course Minimum Requirements

Presentation of a Field Training Officer Course requires POST certification (refer to [Commission](#) Regulations 1051-1056). The Field Training Officer Course shall be a minimum of 40 hours. In order to meet local needs, flexibility to present additional curriculum may be authorized with prior POST approval. Instructional methodology is at the discretion of individual course presenters unless specified otherwise in a training specification document developed for the course. The Field Training Officer Course curriculum shall minimally include the following topics:

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13-5. Field Training Supervisor/Administrator/Coordinator (SAC) Course Minimum Requirements

Presentation of a Field Training Supervisor/Administrator/Coordinator (SAC) Course requires POST certification (refer to [Commission](#) Regulations 1051-1056). The Field Training Supervisor/Administrator/Coordinator (SAC) Course shall be a minimum of 24 hours. In order to meet local needs, flexibility to present additional curriculum may be authorized with prior POST approval. Instructional methodology is at the discretion of individual course presenters unless specified otherwise in a training specification document developed for the course. The Field Training

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

Supervisor/Administrator/Coordinator (SAC) Course shall minimally include the following topics:

.....

13-6. Field Training Officer Update Course Minimum Requirements

Presentation of a Field Training Officer Update Course requires POST certification (refer to [Commission](#) Regulations 1051-1056). The Field Training Officer Update Course shall be a minimum of 24 hours. In order to meet local needs, flexibility to present additional curriculum may be authorized with prior POST approval. Instructional methodology is at the discretion of individual course presenters unless specified otherwise in a training specification document developed for the course. The Field Training Officer Update Course curriculum shall minimally include the following topics:

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Commission Procedure D-14, District Attorney Investigator Transition Course

Purpose

14-1. Specifications for the District Attorney Investigator Transition Course

This Commission procedures implements that portion of the Minimum Standards for Training established in [Commission](#) Regulation 1005(a) for the District Attorney Investigator Transition Course for district attorney investigators or inspectors.

Training Requirement

14-2. District Attorney Investigator Transition Course Definitions and Requirements

The terms used to describe testing and training requirements are defined in section 14-2(a). Requirements for reporting successful course completion are contained in [Commission](#) Regulation 1055(g).

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

(a) District Attorney Investigator Transition Course Terminology

(1) Learning Domain

.....

(3) Presenter-developed Comprehensive Test

A presenter-developed comprehensive test [as defined in [subsection 14-2\(a\)\(5\)](#)] shall be administered to assess student knowledge of the learning objectives specified in learning domains 70, 73, 76, 78, 81, 86, 88, and 94.

(4) Learning Activities

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Commission Procedure D-15, Management Course Prerequisite Waiver Process for Attending the Executive Development Course

Purpose

15-1. This Commission procedure establishes the process for determining whether a chief executive has sufficient prior experience, training, education, and current executive responsibilities to authorize the Executive Director to issue a waiver of completion the POST-certified Management Course prerequisite for attending an Executive Development Course. The requirement to either complete the Management Course or receive a waiver of attendance of a POST-certified Management Course, prior to attending a POST-certified Executive Development Course, is found in [Commission](#) Regulation 1005(e).

Evaluation

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Commission Procedure G-1, Guidelines for Counseling Services

Purpose

1-1. Management Counseling

1-2. This Commission procedure implements the link to Management Counseling and Projects homepage program established in [Commission](#) Regulation 1016, which

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

provides that in accordance with Penal Code section 13513 upon the request of a local jurisdiction, the Commission shall provide a counseling service to such local jurisdiction for the purpose of improving the administration, management or operations of a police agency and may aid such jurisdiction in implementing improved practices and techniques. Such service shall be in accordance with Commission policy and guidelines for counseling services as provided in this Commission procedure. Management counseling services shall be provided only to local law enforcement agencies.

Types of Services

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Commission Procedure H-3, Reserve Officer Training

Purpose

3-1. This Commission procedure sets forth the minimum training standards for reserve officers, explains exemptions, and the application of previous training as a method of meeting standards.

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3-3. Exemption to Minimum Training

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(b) To be eligible to exercise full powers and duties of a peace officer as provided by Penal Code section 830.1 [Reference Penal Code section 832.6(b)], any reserve peace officer appointed prior to January 1, 1981, who has not satisfactorily met the Commission's training requirements of the Regular Basic Course (~~PAM Section~~[Commission Procedure](#) D-1-3) and has been determined by the appointing authority to be qualified to perform general law enforcement duties by reason of the person's training and experience, must have been issued the Reserve Officer Certificate prior to January 1, 1981.

(c) Between January 1, 1981, and January 1, 1984, the minimum 200 hours of non-designated Level I Reserve Peace Officer Training may also be fulfilled by satisfactory completion of any POST-certified reserve training course(s) of 200 or more hours and 200 hours of structured field training, provided the reserve peace officer's department head attests that all requirements of Modules A, B and C have been met. (During this

Text of Proposed Regulatory Action

Amend Commission Regulations 1001, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1014, 1015, 1016, 1018, 1051, 1052, 1054, 1055, 1056, 1057, 1058, 1059, 1060, 1070, 1080, 1081, 1082, 1083, 1084, 1950, 1953, 1954, 1955, 1956, 1959, 1960, and Commission Procedures D-1, D-3, D-4, D-5, D-6, D-8, D-9, D-13, D-14, G-1, and H-3

period, completion of less than 200 hours of POST-certified Reserve Peace Officer Training, that includes Modules A and B, shall in addition require completion of a POST-certified Module C Course to meet the minimum training standards for non-designated Level I reserves.)

(d) A reserve peace officer who has previously satisfied the training requirements specified in H-3-2 above, and who has served as a Level I or II reserve peace officer, shall be deemed to remain qualified in POST minimum reserve training requirements if the reserve peace officer accepts a new appointment at the same or lower level within three years of the date of last service as a Level I or II reserve peace officer [see [Commission](#) Regulation 1007(a)].

A Level I or II reserve peace officer who has more than a three-year break in service shall satisfy current training requirements. [Penal Code section 832.6(a)(5)]

Training Documentation**3-4. Training Files and Records**

Departments shall document reserve officer training and experience by establishing and maintaining files and procedures which are similar to those used for regular officer training.