

§ 1052. Requirements for Course Certification.
11 CA ADC § 1052

(a) Instructor-Led Training

Every instructor-led training course submitted to POST for certification, including those presented in a classroom setting or delivered online (i.e., live webinars) but excluding those courses certified under Regulation 1052(f), shall be evaluated in accordance with the following factors:

- (1) Development of course was approved by regional consultant based on an established ongoing, unmet training need;
- (2) Course Content;
- (3) Expanded course outline; Certification I and II will include a statement of purpose. Certification I will require second level of detail, Certification II will require third level of detail or learning objectives and minimum topics. A sufficient level of detail must be included to sufficiently explain the course content.
- (4) Hours of Instruction;
- (5) Qualifications of Instructors, Coordinators, and/or Academy Staff (reference Regulations 1070 and 1071 for minimum training standards [for specialized courses](#));

(A) Instructors must demonstrate qualifications through one of the following:

1. Successful completion of a POST-certified course or courses within the subject matter to be taught;
2. Successful completion of a non-POST course which meets the equivalency based on core content comparison/review; or
3. Significant experience successfully practicing the skill(s).

(B) Instructors cannot receive credit for any module for which they are the instructor but may be eligible to receive credit for the remaining modules of instruction in the course or event in which they are a registered attendee and not providing instruction. Accordingly, the number of hours on the roster shall reflect the reduced number of credit hours. **Note:** Instructors receiving partial credit as students must not miss more than 10% of the total course hours per Commission Regulation 1055(g)(2).

1. This does not apply to instructors of Perishable Skills courses who meet the criteria for Perishable Skills Program (PSP) Instruction Exemptions under Regulation 1005(D).
2. This applies to instructors who have not presented in a course in their topic area within the same CPT cycle, per Regulation 1005(D).

3. This does not apply to any individual enrolled in the Regular Basic Course, Specialized Investigators' Basic Course, Requalification Course, or the PC 832 Course.

(6) Target audience and number of trainees;

(7) Physical Facilities Appropriate for the Training;

(8) Methods of Course Presentation;

(9) Learning activities, if applicable (e.g., table-top exercises, role playing, scenarios) or other means of assessing student learning (e.g., cognitive or manipulative skills test);

(A) Provide brief description of any learning activity (as defined in Regulation 1001) that may be used during each course presentation.

(B) Training presenters shall have the flexibility to select any of the learning activities they described as required in Regulation 1052(9)(A) during a course presentation, provided the course content is delivered as certified.

(C) Training presenters may introduce new learning activities not referenced/described during the initial course certification process to enhance learning. Any new learning activity introduced into the course curriculum on other than a temporary basis shall be added to the expanded course outline and submitted to POST staff for approval of the course modification.

(D) Each training presenter of POST-certified courses involving the manipulative skills training shall implement a formal written safety policy. Training presenters shall at all times develop and implement safety policies for courses when applicable or when student safety is involved. Training presenters shall refer to the POST Guidelines for Student Safety in Certified Courses 2007, herein incorporated by reference, for clarification and requirements. The POST regional consultant shall review and approve safety policies.

1. Training shall at all times be conducted in a manner designed to minimize any risk of injury and to promote student, staff, and instructor safety.

2. The POST Regional Consultant shall be notified in writing within five (5) business days when an injury requiring more than basic first aid occurs during training.

(10) Methods of assessing student learning, if applicable (e.g., learning activities demonstrations, testing, teach backs)

(11) Availability of staff to administer and properly oversee the course

(12) Process for student evaluation of the course

(13) Projected course cost and tuition per student

(14) Instructor/trainee ratios

(15) Provisions for student safety, if applicable (refer to POST Guidelines for Student Safety for Certified Courses 2007)

(b)-(m)***[Remain unchanged]***

Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.