

Mission of the Advisory Committee

As the ‘eyes and ears” of the Commission on Peace Officer Standards and Training (POST), the Advisory Committee is established for the purpose of providing two-way communications between the Commission and associations, organizations, and other stakeholders sharing a vital interest in the activities and decisions of the Commission. The Advisory Committee shall be a consortium of representatives of common interest groups and individuals with expertise that convenes periodically to give and receive information, review projects and programs, and make recommendations to ensure the Commission serves the contemporary needs of California law enforcement agencies and the communities they serve.

Role of the Advisory Committee

The role of the Advisory Committee is to review Agenda Items and make recommendations and advise the Commission, and provide brief verbal reports on contemporary issues impacting their respective stakeholders for the Commission.

The Advisory Committee may:

- Receive briefings on POST's programs, projects, and major issues.
- Call to the attention of the Commission any suggestions or concerns of members' associations and organizations (or stakeholders) and the Advisory Committee collectively.
- Formulate specific proposals for consideration when directed by the Commission.

The Advisory Committee does not have responsibility to undertake projects of its own. Rather, the Advisory Committee's function is to provide input on specific, precisely defined issues as directed by the Commission and serve as a sounding board for the Commission. It shall not receive projects initiated by staff nor direct staff; however, communication with staff shall be encouraged and maintained.

Commitment to Diverse Representation on POST Advisory Committee

To best assist the Commission in its goal of raising the competence of law enforcement officers in the State of California, the Commission believes that it would be best served by efforts to obtain a diversity of representation on the POST Advisory Committee that reflect not only the diverse interests of POST stakeholders but also reflect the general diversity of the population within the State of California. In its efforts to reflect the state’s diversity within the

Advisory Committee, the Commission will neither discriminate against nor prefer any applicant for a position on the Advisory Committee based upon any classification protected by state or federal law, including but not limited to age, ancestry, color, disability (mental or physical), engaging in a protected activity, gender, gender identity or expression, genetic information, marital status, medical condition, military veteran status, national origin, political affiliation, pregnancy, race, religion, sex, and sexual orientation.

Composition of Committee Members

The composition of the Advisory Committee is:

Association Members

- California Academy Directors' Association (CADA)
- California Association of Administration of Justice Educators (CAAJE)
- California Coalition of Law Enforcement Associations (CCLEA)
- California Community College Chancellor's Office (CCCCO)
- California Association of Police Training Officers (CAPTO)
- California Highway Patrol (CHP)
- California Peace Officers' Association (CPOA)
- California Police Chiefs' Association (CPCA)
- California State Sheriffs' Association (CSSA)
- Peace Officers Research Association of California (PORAC)
- Specialized Law Enforcement (PORAC)

Miscellaneous Members

- POST Private Presenter
- Public Safety Dispatcher (contemporary or retired)
- Contemporary law enforcement - peace officer (Active line or first level supervisory peace officer)
- Public Member

Committee Terms of Service

The terms of service and appointment on the Advisory Committee are as follows:

Members are appointed or rejected by a quorum of the full Commission.

Members serve at the pleasure of the Commission, but in exigent circumstances may be removed with cause at the direction of the Commission Chair, or his/her designee.

Association/Agency or agencies may nominate one representative for appointment to the position on the Advisory Committee.

Miscellaneous Members are either nominated by sitting members of the Commission, or selected from interested parties who have submitted a letter of interest to POST. If more than one nomination exists for an opening, the Chair of the Commission shall poll the Commissioners to determine the selection by majority vote. POST staff may solicit interest for contemporary members from POST agencies.

In the event of a significant number of interested parties that would be impracticable to review within time constraints of the Commission Meeting, the Commission Chair or his/her designee on the Commission may direct POST staff to administer a screening process or provide other direction regarding a streamlining of the selection process.

For the purposes of the Advisory Committee, Contemporary Law Enforcement shall be defined as any member of a POST participating agency in the assigned classification, currently in service.

The Commission will evaluate the Public Member's qualifications and suitability based on the perspective he/she brings to the Commission, as well as any related experience, training or education that helps to ensure he/she can meaningfully contribute to highly technical training discussions.

To ensure front line perspective to the Commission, the Contemporary Law Enforcement member is limited to line level and or the first level of supervision, and should preferably come from operational assignments. In selecting the Contemporary Member, the Commission will endeavor to obtain a diversified representation of the vast array of statewide law enforcement.

Terms for Association/Agency members for is 3 years and may renewed indefinitely.

Terms for the Miscellaneous Members is 2 years, and members may only serve one term to ensure a refreshment of perspective. (In order to initially stagger terms, two of the initial Contemporary members appointed commensurate with the direction of the Commission will be provided a three-year term, based on a random selection by POST staff.)

The Advisory Committee Chair and Vice-Chair are elected by their fellow members at the last scheduled meeting of each calendar year.

In the absence of the Chair, the Vice Chair shall serve as the Chair for that meeting. If neither of those parties are available POST staff may appoint a temporary Chair from the Committee for that meeting.

An Association/Agency Member who retires from law enforcement and/or is no longer an active member of the association or agency that nominated the member, may serve until the subsequent Commission or the appointment of his/her successor, whichever comes first. It will be at the discretion of the nominating association or agency to remove the individual from the Advisory Committee before their term expires, submit a new nomination to the Commission for appointment, or renew their term until further notice.

A POST Private Presenter Miscellaneous Member who is no longer serving in such capacity may serve until the subsequent Commission or the appointment of his/her successor, whichever comes first.

The Contemporary law enforcement member who retires from law enforcement (or promotes to a rank at the second level of supervision above), may serve until the subsequent Commission or the appointment of his/her successor, whichever comes first.

Existing Association/Agency members and the Private Presenter member position, at the time of this policy implementation, shall remain in place for the duration of their current terms

General Rules and Procedures

Members may not send alternates to represent them at meetings.

Advisory Committee meetings must comply with the Bagley-Keene Open Meeting Act (Government Code 11120)

The Advisory Committee shall meet conjunction with Commission meetings, meeting at least a day before the Commission Meeting, but no earlier than ten (10) days before the Commission meeting.

Additional meetings may be scheduled in response to an assigned project by the Commission. Any one or more of the meetings may be canceled by the Commission Chair if deemed unnecessary.

There is no compensation for participating as a member of the Advisory Committee.

Travel to Advisory Committee meetings is reimbursed by POST in accordance with state policy and amounts applicable to exempt POST staff.

POST staff members may participate in the meeting, but only to the extent of assisting the Chair in guiding the Agenda and answering technical questions from the Committee. POST Staff shall not vote on any matter before the Committee.

A member's unexcused absence from two consecutive regularly scheduled meetings may result in formal review by the Commission for consideration of removal of the member from the Advisory Committee.

The Chair of the Advisory Committee, or his/her designee, shall attend Commission meetings and serve as spokesperson for the Advisory Committee.

From time-to-time, the Commission may ask the Advisory Committee to review a contemporary topic of interest to the Commission.

When a member of the Advisory Committee is appointed by the Commission, POST staff will invite the new member to POST headquarters for a one-day orientation. POST provides reimbursement the cost of the trip.

In the event of an unforeseen situation not addressed in this policy, the Commission designates emergency authority to the Executive Director or his/her designate to address the matter as appropriate. Any such action shall be promptly conveyed to the Commission Chair, who may either support, overrule, or modify the action, or direct that it be addressed at the subsequent Commission meeting before the full Commission as appropriate.

The Commission authorizes staff to adjust these protocols to the extent they are non-substantive (e.g. formatting, syntax, and grammar) and do not change the character or intent of the protocols.

Since the Advisory Committee serves exclusively at the pleasure of the Commission, and is not mandated by statute or regulation, the decision and any related policies and protocols of the Committee will be reflected in the Commission Policy Manual, or other similar guidance document outside of formal regulation as determined by POST staff.