

TEXT OF PROPOSED REGULATORY ACTION

Amend Commission Regulations 1052, 1055, 1059 and 1070- Course Certification and Presentation Requirements

1052. Requirements for Course Certification (Refer to Commission Regulation 1059 for Basic Course Certification Requirements).

(a) Instructor-Led Training

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(d) Modifications to Course Certification

All courses shall be presented as certified. Course presenters shall submit via EDI modification(s) to the budget, course content, total course hours, instructors, location, and/or number of presentations a minimum of ~~30~~⁴⁵ days in advance of a course presentation. Approval of the modification must be granted via EDI prior to the presentation of the course. CPT credit will not be awarded to students attending courses presented prior to modification approval.

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Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1055. Requirements for Course Presentation.

(a) Term of Certification

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(d) Course Presentation Request

A course presentation request shall be submitted to POST via the Electronic Data Interchange (EDI) System for each proposed course presentation. POST must receive the Course Presentation Request at least 30 calendar days prior to the course presentation.

The course presentation request submitted via EDI shall consist of the following information:

(1) Course certification number

(2) Certified course title/skills and knowledge module title

(3) Course presenter

(4) Address where training will be presented

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(5) Course presentation starting date and time and ending date and time.

(6) Total number of training days

(7) Maximum enrollment

(8) Tuition

(9) Driver training fee

(10) For travel required for off-site course instruction: *Whether transportation is furnished by trainee/other, number of miles to other site from original site (round trip), number of required trips.*

(11) Second course site

[\(12\) Completed Course Certification Attestation, POST 2-351, for those courses certified under Commission Regulation 1059.](#)

(e) Limitations on Course Enrollments

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Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1059. Requirements for Basic Course Certification.

(a) Instructor-Led Basic Course Training

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(b) Instructor-Led Basic Course Training Certification Request

The following information, provided to POST via EDI, shall constitute a complete course certification request for a basic course:

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(4) Breakdown of positions, by role, that must meet minimum training requirements (instructors, test proctors, scenario managers, etc. (reference Commission Regulations 1070 and 1071 for minimum training standards and Commission Procedure D-1 for test proctor/evaluator training requirements)). The information collected via EDI shall consist of the following:

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(A) Instructors listed by topic ~~(learning domain)~~

(B) Director(s)

(C) Coordinator(s)

(D) Recruit Training Officer(s)

(E) Scenario Manager(s)

(F) Scenario Evaluator(s)

(G) Test proctor(s)/evaluator(s) and test type (e.g., comprehensive, exercise, etc.)

(H) Testing system users and permission level (e.g. course manager/administrator, test proctor, etc.)

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(d) Modifications to Course Certification

(1) All courses shall be presented as certified. Course presenters shall submit, via EDI, modification(s) to the budget, attestation, course content, total course hours, staff positions, resumes, location, and/or number of presentations a minimum of ~~30~~45 days in advance of a course presentation. Approval of the modification must be granted via EDI prior to the presentation of the course. CPT credit will not be awarded to students attending basic courses.

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Note: Authority cited: Sections 13503 and 13506, Penal Code. Reference: Section 13503(e), Penal Code.

1070. Minimum Training Standards for Instructors of POST-Certified Specialized Training.

(a) Minimum Training Standards

Instructors of any of the specialized subjects* listed in subsection 1070(b) shall successfully complete the corresponding training course listed in subsection 1070(b) or complete the equivalency process outlined in subsection 1070(c).

(1) Effective March 1, 2008, completion of the Academy Instructor Certification Course specified in Commission Regulation 1082 or passage of the AICC Equivalency Process specified in Commission Regulation 1009(c)(4) shall be ~~a prerequisite to teaching any* of the specialized subjects listed in Regulation 1070(b) when the subject is taught in the~~

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~~Regular Basic Course~~ required within 12 months of appointment as a Regular Basic Course (RBC) instructor. As specified in Commission Regulation 1009(a)(2), appointment as an RBC instructor shall be assessed as the date the instructor first commences instruction.

*The following specialized subjects listed in subsection 1070(b) are excluded: Institute of Criminal Investigation, Motorcycle Training, and Supervisory Leadership Institute.

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Note: Authority cited: Sections 13503, 13506, 13510 and 13510.5, Penal Code. Reference: Sections 13503, 13506, 13510 and 13510.5, Penal Code.