

# Commission Authority Request

## Contract Attachment Form

(Expand Sections as Necessary)

CONTRACTOR NAME: Allen Communications Learning Services (Allen Comm)


PROPOSED START/END DATE: 7/1/2022-6/30/2023

REQUESTED MAXIMUM CONTRACT AUTHORITY: \$163,000.00

SCOPE OF WORK: Learning Portal hosting, maintenance, support, and enhancements for the period needed to transition to a new learning management system (LMS).

DELIVERABLES: Learning Portal access to the field.

### REQUIRED DATA IF CONTRACT IS RE-OCCURRING OR AN AMENDMENT:

<i>If Re-Occurring:</i>	Number of previous contracts:			
	Date of initial/first contract:			
<i>If an Amendment:</i>	Number of previous amendments:			
<div style="text-align: center;">  </div>	<b>Current Fiscal Year</b>	<b>Previous Fiscal Year</b>	<b>Previous Fiscal Year + 1</b>	<b>Previous Fiscal Year +2</b>
	FY 21 /22	FY 20 /21	FY 19 /20	FY 18/19
	<i>Date Previously Approved by Commission</i>	* See below		
	<i>Amount Previously Approved by Commission</i>	* See below		
	<i>Final Contract Amount (not Commission approved amount)</i>	* See below		
	<i>Amounts Invoiced or Expended</i>	* See below		
	<i>Number of Courses Completed, if applicable</i>	n/a		
	<i>Number of Students Attended, if applicable</i>	n/a		

### ADDITIONAL INFORMATION THE COMMISSION SHOULD KNOW:

(Ex. Why is the contract being amended? Is the contract or amendment supporting a legislative mandate? Is there dedicated or specialized funding such as: PJ, CIT, De-Escalation, Distance Learning, etc.?)

**\*Contract Amendment History**

**2/18/2015:** The original requested contract amount was approved by the Commission on February 18, 2015 not to exceed \$577,300.00 for a three-year term (2016 - 2019). The final original contract was a three-year term from 1/19/2016 to 12/31/2019 for \$577,299.20.

**2/7/2018:** An amendment to the original contract was approved by the Commission on February 7, 2018 for another three-year term (2019 - 2021) not to exceed \$598,398.00.

**6/2/2021:** Three amendments were approved by the Commission on June 2, 2021 not to exceed \$1,823,878.00 as follows:

- Amendment #1: \$47,000.00
- Amendment #2: \$152,145.00
- Amendment #3: \$1,624,733.00

Amendments #1 and #2 were for enhancements to the POST Learning Portal to include expanding administrative features for exam coordinators, candidates, and testing through 12/31/2021.

Amendment #3 was an apportionment of reallocated Governor-Directed funding specifically designated for the Learning Management System (LMS) modernization to support distance learning through 6/30/2022. As of 12/31/2021, \$1,488,799.31 has been expended.

The contract is being amended because the existing contract with the vendor ends 6/30/2022. POST is moving to a new learning management system during FY 22/23. The current learning management system (LMS) must be supported and maintained by Allen Comm to ensure minimal inconvenience to the field while POST makes the transition to a new LMS over the next fiscal year.