

Commission Authority Request

Contract Attachment Form

(Expand Sections as Necessary)


SUMMARY OF PROGRAM/CONTRACT: The 104-hour mandated Management Course (Commission Regulation 1005) is designed to assist supervisors transitioning to middle managers and must be completed within 12 months of promoting or being appointed to a middle management position.

CONTRACTOR(S) NAME: Government Training Agency; California State University, Long Beach; South Bay Training Consortium

PROPOSED START/END DATE: July 1, 2022 – June 30, 2023

REQUESTED MAXIMUM CONTRACT AUTHORITY: \$1,521,887.74

REQUIRED DATA IF CONTRACT IS RE-OCCURRING OR AN AMENDMENT:

<i>If Re-Occurring:</i>	Number of previous contracts: 3 per fiscal year		
	Date of initial/first contract: FY 17/18 (Record retention is only 5 years, unsure of contract dates occurring before this time)		
<i>If an Amendment:</i>	Number of previous amendments: N/A		
	Current Fiscal Year	Previous Fiscal Year	Previous Fiscal Year + 1
	FY 21/22	FY 20/21	FY 19/20
	<i>Date Previously Approved by Commission</i>	N/A	02/13/20
	<i>Amount Previously Approved by Commission</i>	\$0 (Converted to Plan V reimbursement for this FY only.)	\$1,262,320.54
	<i>Final Contract Amount (not Commission approved amount)</i>	\$0	\$1,233,268.36
	<i>Amounts Invoiced or Expended (on Plan V)</i>	\$513,667.85 (as of 04/15)	\$934,416.01
	<i>Number of Courses Delivered, if applicable</i>	28 (as of 04/15)	26
	<i>Number of Students Attended, if applicable</i>	550 (as of 4/15)	596

ADDITIONAL INFORMATION THE COMMISSION SHOULD KNOW:

All Management courses were moved from contract to POST Plan V in FY21/22. This allowed presenters to receive full funding for their presentations and removed any requirement to charge students tuition to cover presentation costs.

Budget issues occurred when presenters were unable to budget matching funding for staff due to constraints of POST reg. 1054. Most presenters advised the maximum rates for staff outlined in reg. 1054 were below current hourly rates paid to presenter staff. Since funding encumbered to contract is not subject to POST reg. 1054, TPS moved to contract POST Management Course presenters to allow for accurate staff funding, relieve agencies from tuition cost, and accurately fund presenters for actual presentation costs.

Rationale justification for differential cost variations:

- **Personnel** - Salaries for instructional facilitators vary among all contractors, ranging from \$90 to \$ 115 an hour. These salaries are based on experience as well as the rank of the individual facilitating the course. Program Manager and Coordinator salaries may also vary from \$55 to \$90 an hour.
- **Travel & Per Diem** - CSULB and GTA are located in Southern California. The Program Manager, Coordinator, and majority of Instructional-facilitators reside in closer proximity to venue site locations, and require less extensive travel than South Bay personnel who commute greater distances to class venue sites. The inability, due to regional cost requires South Bay to travel further in effort to host course at a location which honors state reimbursement rates.
- **Supply Costs** - GTA and South Bay purchase materials through large-box discount stores offering lower competitive prices. CSULB is mandated to abide by contracted agreements to utilize University stores due to state regulations. University store entities traditionally carry a higher cost.
- **Facility Costs** - The determining factors resulting in facility cost differences is due to the ongoing business relationship with hotels and a spectrum of competitive regional market rates.